

## **ACTION TAKEN REPORT**

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ATRs (Action Taken Reports) are the various forms of transcripts that are kept and typically emphasis the topics that are discussed, the motions that are put forth, the writing and sharing of the consultations' proceedings, as well as the tasks that need to be completed. Reports show how effective the institution is in addressing the issue in a positive way each time. The outcomes of this analysis and action report reflect the further accomplishments of the victory points, in addition to the improvements and the progress made. It also shows how willing the institution is to address any problems. Planning ahead and keeping records are required in this predicament. The strategies for the upcoming five years were laid out, thereby initiated the adoption of the NAAC Peer Team recommendations.

# Academic Year 2021-22

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### I. Curriculum Design & Development

On the basis of the feedback analysis for the academic year 2021–2022, following actions were taken to solve the anomalies.

- *Precise implementation of the academic calendar.*
- ✤ The awareness plan was implemented effectively.
- Academic calendars, lesson plans, and action plans were all closely adhered to by all faculty members.
- Certificate courses on an introduction to the basics of scientific research, finance and taxation, apiculture, food science, introduction to agricultural chemistry, data analysis, film appreciation, introduction to NANO physics and application, and digital platform are being introduced for the first time.
- Bridge courses, which encourage the newly arrived student's "a breather" and enable them to prepare themselves prior to the start of courses for the firstdegree programme, were prepared by all the prestigious departments with the purpose of acting as a rampart for the new participants.
- The MOOC course was implemented in accordance with Mahatma Gandhi University's guidelines and followed the recommended curriculum.

The feedbacks on the curriculum from different stakeholders was gathered, examined, and delivered to concerned teachers with necessary suggestions

#### II. Teaching, Learning & Evaluation

*The following commitments have been made for the academic year in order to uphold the standards:* 

- To Strengthen the Research initiatives at the College, Botany Department upgraded as the research department under Mahatma Gandhi University.
- Number of vocational education and Training programme were conducted by each department.
- Green house and Botanical Garden constructed by the Botany department in the college campus.
- Computer lab and language lab were renovated.
- Faculty carefully considered the IQAC's recommendations and took the required steps to put them into practise.

- The renowned Departments recognised the slow and advanced learners among students and implemented various activities for them.
- Every Department offered constructive coaching sessions for slow learners beyond class hours.
- The remedial coaching committee established the timetable for conducting remedial classes for students.
- The Mentor-Mentee Program was properly implemented during the Academic Year.
- Meetings between parents and teachers were held on schedule.
- Internal examinations were carried out under the supervision of the in charge of the examination.
- With the use of internet resources, all faculty members from all departments were able to effectively use online teaching aids.
- The institution hosted online workshops and webinars for the student community in collaboration with IQAC.
- Various departments also held invited lectures both online and offline with renowned personalities.
- ✤ Conducted forty-one invited talks under SVR@57

#### **III. Infrastructural Facilities**

As a measure of development, the following events were able to organize,

- New building was completed by utilising RUSA FUND.
- ✤ During the year 2021–22, additional drinking water facilities were ensured.
- *Every year updation of books was exclusively ensured.*
- Activities, including the sharing of projects and sample question papers for students, were also steadily improved.
- In order to provide teachers and college students with greater access to eresources, the College Library updated N-List and every year, the newly admitted students were enrolled in N-list.
- ✤ Basket ball court has been renovated

#### **IV. General Aspects**

Admiring the benchmarks, under mentioned actions were taken,

- In addition to usual operations, the institution as a whole and every department in particular joined with National Service Scheme and National Cadet corps and organized a handful of extension programmes for the benefit of the community.
- The National Service scheme of the college constructed a protective wall for a house to help a poor family.
- The institution's NCC team devised several impressive initiatives to help students develop their moral integrity, sense of discipline, and sense of responsibility as citizens of our nation. Each year, students are trained under the institution's leadership and also the NCC to become officers in the armed forces.

### Budgetary Plan for the Academic Year 2021-22

- The College with the aid of RUSA fund of two cores was planning to put forth the Botanical Garden along with the support of Botany Department, can the most remarking reaching of this year 2021-22, so that it could make the college more conservational responsive.
- With the part of RUSA Fund Contribution, the college plans to restructure the infrastructure facilities of library into the fully digitalized and equipped one, purely for Reference and General with fully Air-conditioned.
- To enrich academically, Digital Depository Library Software will be implemented in the year of 2021-22, and the work is in progress.
- Thirty-five days at a stretch programme on Certification course based on Digital Platform was the dream enlisted among the budgetary plan and will be able to end up with four internals and proper grading along with certificate distribution. This will be one of the remarkable achievements.

- SVR @57 Lecture series programme on various avenues regards to soft skill development & Personality Development, language of philosophy in service & management, writing in the era of social media etc., will be one among the remarkable achievement during the coming year, where by that time our Prestigious Institution will be reaching up in the sweetest 57 years.
- Environmental evoking Series lectures and consultation will be conducted to make the students environmentally friendly. This will be a noteworthy start up.
- An awareness programme for Non-Teaching Staff was planning to conduct in the upcoming Academic Year.
- College Library plans to renew the N-List (Journals & E-Books)
- The Prestigious Library plans to update KOHA towards latest version, 21.04 will be another remarkable achievement.