

Minutes of the IQAC meeting held on 01/06/2016 in the Principals chamber

- Agenda:
1. Appreciation of the team work for NAAC visit
 2. Planning in view of the NAAC recommendations

Members present:

1. Dr. H. Unnikrishnan
2. Prof T. Jayaraj
3. Dr. D. Gangaadathan Nair
4. Prof Preethi K.N.
5. Asoc. A.R.
6. Prof S Pushkala Devi
7. Sri. T.K. Suresh kumar

[Handwritten signatures]
 Planning
 Preethi
 Asoc. A.R.
 S. Pushkala Devi
 Suresh kumar

Decisions taken:

1. It is decided to convene a whole student meeting in the Auditorium to explain the comments passed by the Peer Team Members in the exit meeting & to distribute sweets in appreciation of the co-operation of the students.
2. It is decided to initiate the ground work for a Botanical Garden in the college campus.

PRINCIPAL
 SVR N.S.S. College Vazhoor

[Signature]
 Asoc. A.R.
 IQAC Coordinator
 SVR NSS College, Vazhoor

Action Taken Report:

1. A whole students meeting was held on Friday at 3 P.M in the college Auditorium and the essence of the Exit Meeting was conveyed to the students.
2. Sweets were distributed to the students on the occasion in appreciation of their co-operation.
3. Head of the Department of Botany was entrusted to plan the college Botanical Garden.

[Signature]
 Asoc. A.R.

IQAC Coordinator
 SVR NSS College, Vazhoor

Minutes of the IQAC meeting held on 01/08/2016
at 3 P.M in the Seminar hall.

Agenda:

1. Revision of IQAC sub-committee
2. Re-constitution of various cells & guidelines.

Members present: Prof. R. Prasadakumar
(Chd. Secretary NSS)

1. Dr. V. Rajammami Amma - Principal
2. Dr. Gramadattan Nair
3. Dr. ASOKAR.
4. Prof. T. Jayaraj.
5. Prof. Sneethi K.M.
6. Dr. N. Umakrishnan
7. Shri T.K. Suresh Kumar
8. Prof. S. Pushkala Devi

Decisions taken:

1. It is decided to revise the sub-sub-committee of IQAC in order to draft the necessary reports and to collect the relevant documents from the staff and the students.
2. It is decided to re-constitute the various cells, clubs and forums so that academic, extension and co-curricular activities are properly organised.

Dr. ASOKAR
PRINCIPAL
S.V.R. N.S.S. College Vazhoor

ACTION TAKEN REPORT

Dr. ASOKAR
IQAC-Coordinator
SVR NSS College, Vaz

1. The sub-committee of the IQAC re-constituted & communication was given to all the members of the committee.
2. The members of the sub-committee were briefed regarding the collection of documents at appropriate points of time.
3. The college level platforms, forums & cells

for academic, & co-curricular & Extension activities are re-constituted & proper communication was conveyed individually.

[Signature]
Dr. Asokan

IQAC Coordinator
SVR NSS College, Vazhoor

[Signature]
01/08/16
PRINCIPAL
S.V.R. N.S.S. College Vazhoor

Minutes of the IQAC meeting held on 1/11/2016 at 2:30 p.m. in the Principal Chamber.

Agenda:

1. To discuss the proper utilization of the seed money (Rs. 3. Lakhs) under the proper heads with the permission of the IQAC executive.
2. To monitor the Minor Research Projects of the teaching staff of the college, so that the projects after completion, may submit utilization certificate and reports to the UGC in time & submit original bills, books & equipments in the college.

Members present:

1. Dr. V. Rajamani, Panna (Principal)
2. Dr. D. Gomgadattan Nair
3. Prof. K.N. Pruthi
4. Dr. N. Umikrishnan
5. Shri T.K. Suresh Kumar
6. Dr. ASOC A.R.
7. Prof. T. Jayaraj

Prof. R. Phasumethural
 [Signature]
 [Signature]
 [Signature]
 [Signature]
 [Signature]
 [Signature]

Decisions taken:

1. The IQAC in its meeting decided to give freedom for the co-ordinator to willingly donate for IQAC expenditure from the honorarium to allotted for the plan period in case expenditure under each head exceeds the limit stipulated by the UGC (NARS). It is also permitted that office registers could be purchased/printed under the office equipment, if he meets the major chunk of the expenditure from his honorarium.
2. All the teaching faculty members are properly communicated regarding the formalities in connection with the completion of MKE.

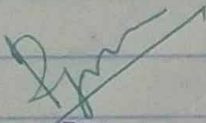
Action Taken Report:

1. Copies of the rules and regulations regarding MRP were distributed among the Teaching faculty.
2. The IQAC co-ordinator willingly donated the honorarium allotted for the plan period & accounts regarding same expenditure was settled properly.
3. Orders for printing some IQAC registers were given by meeting the expense from the co-ordinators honorarium.

Signatures

- Dr. ASOK DR.

IQAC Coordinator
SVR NSS College, Vazhoor


PRINCIPAL
S.V.R. N.S.S. College Vazhoor

Minutes of the IQAC meeting held on 01-03-2017 at 3 P.M in the Principals chamber.

Agenda:

1. Communication re: Evaluation forms.
2. Process of In-put \rightarrow Out-put Analysis.

Members Present:

- Prof. R. Prasanna Kumar *[Signature]*
1. Dr. V. Rajamoni Amma *[Signature]*
 2. Prof. K.M. Preethi *[Signature]*
 3. Dr. M. Umakrishnan *[Signature]*
 4. Prof. T. Jayaraj *[Signature]*
 5. Dr. D. Ganga dattam daiv *[Signature]*
 6. Dr. A.R. Asok. *[Signature]*
- Prof. S. Pushkala Devi *[Signature]*

Decisions taken:

1. It was decided to communicate all the departments to collect evaluation sheets to conduct Institutional Evaluation & Teachers Evaluation.
2. It was also decided to make preparation for the In-put - Out-put analysis of the results of the outgoing students.

Action Taken Report: *[Signature]* 01/03/17
 PRINCIPAL
 S.V.R.N.S.S. College Vazhoor
[Signature] 1/3/17
 IQAC Coordinator
 SVR NSS College, Vazhoor

1. All the departments were given the model Evaluation sheets [Institution & Teachers] with proper instructions.
2. All the departments were given clear instructions to prepare In-put - Out-put

47

Minutes of the IQAC meeting held on 27/05/2017
at 2.30 p.m in the Principals chamber.

Agenda:

1. Communication regd. Year-end evaln & Planning for the next year.
2. Academic & Green Auditing
3. Collection of brief reports & documentary evidence from clubs/forums/cells.

Members Present:

- Prof. R. Prasanna Kumar *[Signature]*
1. Dr. V. Rajammami Amma [Principal] *[Signature]*
 2. Prof. T. Jayaraj *[Signature]*
 3. Dr. D. Gangadattam Achari *[Signature]*
 4. Dr. N. Unnikrishnan *[Signature]*
 5. Prof. K.N. Preethi *[Signature]*
 6. Dr. Asok A.R. *[Signature]*

Decisions taken:

1. It is decided to suggest all the departments to make year-end evaluations and to prepare a planning for the next academic year.
2. It is decided to conduct yearly academic audit & Green Audit in the campus.
3. All the college level platforms/cells/forums are directed to submit a brief report of their respective activities in the academic year & to produce documentary proof in support of the report.

[Signature]

PRINCIPAL
S.V.R. N.S.S. College Vazhoor

[Signature]
Dr. Asok A.R.

IQAC Coordinator
S.V.R. NSS College, Vazhoor

Action Taken Report:

1. Year-End Evaluation Report and Planning Report for the next academic year were collected from all the departments.
2. Academic Audit & Grievance Audit for the institution were conducted.
3. The sub-committees collected & submitted the reports from various Academic, Extension & Co-curricular platforms of the college.

[Signature]
Dr. ASOL AR.

IQAC Coordinator
SVR NSS College, Vasheer

[Signature]

PRINCIPAL
S.V.R. N.S.S. College Vasheer