

ACTION TAKEN REPORT

ATR (Action Taken Report) are the types of transcripts which are recorded, generally highlight the issues that are debated, motions that are proposed, writing and sharing the proceedings of the consultations, and the activities which are to be done. Year after year reports suggests how successfully the institution is there to make up the situation in the pleasantly way. This sought of analysis and action report is needed to know the improvement's that we had achieved and the flourishment that we made and the eagerness to make situations corrected and portrays the results of how far we could succeed in achieving the victory points. Here it involves pre-planning and record taking. The strategies for next five years were set out and initiated acquiescence of the NAAC Peer Team recommendations.

Academic Year 2020-21

VAZHO







Theerthapadapuram, Vazhoor, Kottayam, Kerala, India. PIN 686505

I. Curriculum Design & Development

For the detachment of the standards-based issue, below mentioned actions are taken for the academic year 2020-21,

- ✤ Academic Calendar was implemented clearly.
- Academic and administrative audit of the year 2020-21 was conducted during the Year 2021.
- ✤ Awareness plan was implemented.
- Academic calendar, Teaching Plans & plan of action were strictly followed by all the faculty members.
- The Board of Studies members, UG as well as PG, there at Mahatma Gandhi University, branded the way for endorsing and solving Curriculum based syllabus anomalies, especially Python and Type Setting (IVth sem., Dept. of Mathematics, Environment & Human Rights (Vth sem., Department of Mathematics) Vth sem. Foundations of Economics (Dept. of Economics) are some of the noted.
- Incessant with the certificate courses Twelve, certificate course on an outline to the fundamentals of Scientific Research, Finance & Taxation, Apiculture, Food Science, Introduction to Agricultural Chemistry, Data Analysis, Film Appreciation, Introduction to NANO Physics & application & Digital Platform are the anew one familiarised.
- Acting as a rampart for the new participants with the objective to provide adequate time for the changeover to hard core of degree courses, Bridge courses were planned by all the Prestigious Departments, which foster the newly arrived student's 'a breather' i.e., to prepare themselves before the onset of courses for the first-degree programme.
- MOOC Course was been implemented as per Mahatma Gandhi University Instructions with the prescribed syllabus.
- The feedbacks from various stakeholders on curriculum were collected and analysed and communicated to concerned teachers with necessary suggestions.

II. Teaching, Learning & Evaluation

For promising the standards, under mentioned engagements are taken for the academic year,

- To Enhance the Research Ambience in the College, planning was made from years back to impart the Botany Department as the best Research Centre impending under Mahatma Gandhi University. Academic year 2020-21 leads the foundation for this beautiful moment, Grant inauguration of the Botany Department Research Centre during November 2021.
- Faculty colleagues reviewed the suggestions given by the IQAC and took necessary action to implement the same.
- The slow learners and advanced learners were identified, and conducted different activities for them by the prestigious Departments.
- Therapeutic coaching classes were conducted for slow learners by Every Department after the College hours and even on holidays. The timetable was set forth by the remedial coaching committee.
- Mentor-Mentee programme was chalked out effectively in the Academic Year.
- Parent- Teachers meeting were conducted timely.
- Internal examinations were conducted under the monitoring of examination in charge.
- Continual of WIFI system by upgrading the MBPS to 100mbps.
- Online Teaching tools were effectively utilized by all the faculty members from all the departments with the aid of online facility especially with Google Class rooms.
- The academy along with IQAC conducted Online Workshops and Webinars for the student communal; moreover, Online Invited talk series of eminent personalities were also organized by various departments.
- YouTube Channels was inserted and recorded all the programmes organized and can be viewed by all the interested at any time.

III. Infrastructural Facilities

As a measure of development, the following events were able to organize,

 RUSA FUND (Two Cores in total) was availed, out of that a portion was rightly utilized for the completion of the College Office Renovation, moreover could finish up the construction for the five smart class rooms within.

- To heighten proper hygiene facilities, Toilets were renovated during this year and common washing facilities for boys and girls was also implemented with the raising of fund from RUSA.
- The establishment could replace Audio Visual & Drinking water facility aids during the year 2020-21.
- The marking remark in the Lending library Appraisal process is the Acquisition of Rare Books Collection.
- Missions including Projects and Question Paper uploading for student's allusion was also progressively enhanced.
- College Library renewed N-List (Journals & E-Books)
- As a part of Amelioration of athletic activities one lakh eighty thousand rupees was spent for the acquisition of Jim and Fitness Equipment's for the year 2020-21.
- Enrichment of sports activities focussed to attain University winners for Judo & Wrestling for the year 2020-21.
- Supplementary energies are employed by the Physical Education Department in association with the college, and were able to conduct One Month Continuousness Games grounded to Throw Ball (Girls), Volley Ball, Cricket, Chess and Badminton for both boys and girls.

IV. General Aspects

Admiring the benchmarks, under mentioned actions were taken,

- The association along with National Service Society could able to systematize various extension programmes for communal benefits in addition to their regular activities.
- Contributions of National Service scheme were also enormous during the Academic Year.
- In accordance with COVID PROTOCOL procedures, the Institution purchases instruments of Covid Thermal Scanners.

Budgetary Plan for the Academic Year 2021-22

- The College with the aid of RUSA fund of two cores was planning to put forth the Botanical Garden along with the support of Botany Department, can the most remarking reaching of this year 2021-22, so that it could make the college more conservational responsive.
- With the part of RUSA Fund Contribution, the college plans to restructure the infrastructure facilities of library into the fully digitalized and equipped one, purely for Reference and General with fully Air-conditioned.
- To enrich academically, Digital Depository Library Software will be implemented in the year of 2021-22, and the work is in progress.
- Thirty-five days at a stretch programme on Certification course based on Digital Platform was the dream enlisted among the budgetary plan and will be able to end up with four internals and proper grading along with certificate distribution. This will be one of the remarkable achievements.
- SVR @57 Lecture series programme on various avenues regards to soft skill development & Personality Development, language of philosophy in service & management, writing in the era of social media etc., will be one among the remarkable achievement during the coming year, where by that time our Prestigious Institution will be reaching up in the sweetest 57 years.
- Environmental evoking Series lectures and consultation will be conducted to make the students environmentally friendly. This will be a noteworthy start up.
- An awareness programme for Non-Teaching Staff was planning to conduct in the upcoming Academic Year.
- College Library plans to renew the N-List (Journals & E-Books)
- The Prestigious Library plans to update KOHA towards latest version, 21.04 will be another remarkable achievement.