

Minutes of the IQAC meeting held on
22.07.2019 at 2.30 Pm

Agenda

- ① Action Plan for the Academic Year 2019-20
- ② Hostie-free campus initiative by IQAC
- ③ File verification of the academic year 2018-19
- ④ Career Orientations to PG students
conducting seminars and workshops

Members Present

Prof. R. Parannal Kumar
educational secretary
NSS

1. Dr. M.R. Renuka (Principal)
2. Preethi K.N (IQAC coordinator) Preethi
3. Sathesh T.V (P.T.A Vice President) Sathesh
4. Dr. T.N. Bhanu Bhanu
5. Dr. K. Jayakumar Dept. of Botany Jayakumar
6. Jayaram T. Dept. A Maths Jayaram
7. Do. Gangadharan Secy. D
8. Abhilash Kumar N Phy. Edu. Abhilash
9. Sivaprasad N Jr supdt Sivaprasad
10. Sathesh T.V Sathesh
- Prof. S. Pushkala devi Pushkala

Minutes

The meeting commenced at 2.30 pm, chaired by the Principal Dr. M. R. Renuka.

Chairman of the IQAC insisted the urgent need of organising Seminars and workshops by the departments in order to update the knowledge of students and teachers. Departments were asked to conduct the State and National level seminar, ^{and workshops} on or before September 30 and February 28.

The IQAC co-ordinator insisted to submit the details of the certificate course of the various departments on or before August 15 and department initiatives for the academic year 2019-20 on or before August 16.

The meeting decided to conduct at least two extension programmes by every department.

The committee decided to organise orientation programme for Pw students in order to equip them for attending competitive exams.

The committee decided to take the initiative of Plastic-free Campus campaign and also decided to conduct seminar on 'Human Rights' in the college.

It was decided to collect the Action Plan of all the departments for the academic year 2019-20 by the last week of July, 2019.

Dr. Preeti K. S.
20/7/19
IQAC co-ordinator

Dr. M. R. Renuka
Principal

ACTION TAKEN REPORT

The following actions were taken on the basis of the decisions taken during IQAC meeting held on 22/07/2019.

1. Every Departments were asked to submit the details of national and state level workshops with tentative days, they planned to conduct.
2. The departments submitted the details of the certificate course they proposed to begin in the academic year. Department of English and Economics started the course on _____ and _____ respectively.
3. As regarding the extension programmes of the year every department decided to conduct at least two in their departments. Department of Economics distributed noon-meals to 'Nasrath Abraham' as a part of their extension programme 'Snehapoorvani'.
4. All the departments submitted the action plan of the department on 30.07.2019 to the IQAC.

Preeti
Dr. Preeti K. S.

PRINCIPAL
Vasudeva


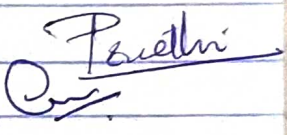
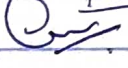
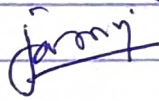
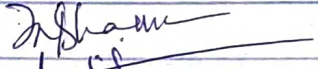

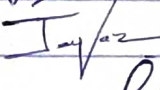

17/9

Minutes of the IQAC meeting held on 17/09/2019 at 2 PM at the Principal's Chamber.

Agenda

1. NIRF Registration.
2. UGC-NET Orientation to PG students
3. Progress of AQAR Preparation and File preparations.

Members Present

1. Dr. M.R. Renuka (Principal) 
2. Dr. Preethi K.N (Coordinator) 
3. Dr. D. Gnanadodhan Stone 
4. Prof. Jayaraj T 
5. Dr. T.N. Bhann 
6. Abhilashkumar N 
7. Dr. K. Jayakumar 
8. Salheesh T.V 

Resolutions Taken

The meeting commenced at 2 PM chaired by the Principal.

Principal insisted the urgent need for registering the Institution for NIRF ranking. The IQAC co-administrator is appointed as the nodal officer for NIRF also.

It is decided to conduct UGC-NET Orientation on 26.09.2019 at 11 am. at the college Auditorium.

The meeting also attested the progress of AQAR preparations and file preparations of the Department.

Dr. Preethi K.N

ACTION TAKEN REPORT

The following actions were taken with respect to the decisions taken during IQAC meeting held on 17/09/2019

1. As per the decision of the meeting the institution is registered on in NIRF.
2. UGC-NET Orientation on Pgs students conducted on 26.09.2019 with an aim to motivate the students to appear the UGC-NET exam and fetch a prospective career.
3. Principal and the IQAC co-ordinator visited every department to verify the file preparations.

Prathi
Dr. Prathi K. N


PRINCIPAL
MSS College Vadavoo

Minutes of the IQAC meeting held on
16/10/2019 at 11.45 am at Principal's
Chamber.

Agenda

1. Re constitution of IQAC
2. Feed back consolidation Committee
3. Formulation of Committees for seven categories

Members

1. Dr. M. R. Renuka
2. Dr. Parathi K. N (Coordinator) Parathi
3. Dr. Mangadathar Nara. D Dr
4. Pasvathi Thankachi S. Pasvathi S.
5. Dr. K. Jayakumar Jay
6. Remya S. Nair Remya
7. Dr. Anoop Kumar Anoop
8. Sri. Rajeev M K Rajeev
9. Satheesh T. V Satheesh
Deviens Taken

The meeting commenced on 11.45 am at
Principal's Chamber

The chairperson of the meeting, Dr. Renuka, Principal of the College, engaged

about the preparation of AQAR for the academic year 2018-19. The visit of the Education Secretary, NSS central committee Prof. R. Phas a unakumar for assisting the AQAR preparations.

- 2) It is decided to reconstitute the IQAC by including the HOD's of Physics and Chemistry Departments.
- 3) The IQAC co-ordinator emphasized the urgent need for form a committee for feed back consolidation. Dr. Jayant K. Kulkarni, of Statistics Dept. is selected as the co-ordinator of the committee.
- 4) It is decided to constitute a committee for the seven criteria of NAAC accreditation under the teachers who are in-charge of these criteria.

Preethi
Dr. Preethi K. A.

LL
PRINCIPAL
SVL. NSS, College Vaddur

ACTION TAKEN REPORT

1. Prof. R. Prasanna Kumar, Hon. Education Secretary, NSS colleges' Central Committee visit is fixed on for assessing the activities of the college, especially IQAC.
2. IQAC is reconstituted by including the HODs of Chemistry and Physics Departments.
3. A committee for feedback analysis is constituted under Dr. Maya T. Rao for an effective implementation of feedback analysis.
4. Committees consisting of 6-7 members were constituted for the seven criteria, under the leadership of teachers, who were selected as earlier for each criteria's coordinators.

Preethi

Dr. Preethi K. N.

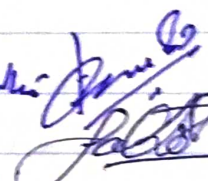
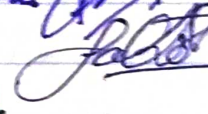


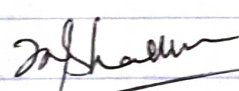

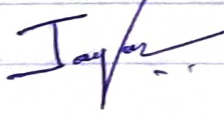
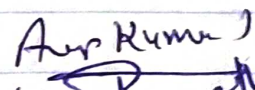
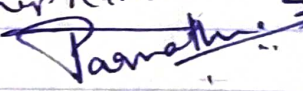
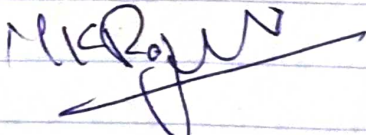

Dr. M.R. Renuka

IQAC Meeting held on 25/10/2019

Agenda

1. A&AR (2018-19)
2. NAAC Steering Committee Constitution
3. Department NAAC Coordinator selection
4. Documents Collection
5. Discussion regarding Financial Sanction from RSA

Members Present

1. R. Prasanna Kumar - Secretary, NSS College Level Committee 
2. Sathish T. V - PTA Vice President 
3. Dr. M. R. Renuka - Principal 
4. Dr. Preethi K. N - IQAC Co-ordinator Preethi
5. Dr. Gangadathan Nair D
6. Prof. Jayaraj T. 
7. Dr. T. N. Bhanu 
8. Mr. Abhishash Kumar 
9. Dr. K. Jayakumar 
10. Dr. Anoop Kumar S 
11. Mrs. Parnathy Thambachi 
12. Mr. Rajesh M. R. 

The meeting commenced on 10.30 am at Principal's chamber. The Chairperson of the meeting Dr. M.R. Renuka in the presence of Mrs. R. Prasad unakumal Secretary, NSS colleges' central committee explained about the preparation of AQAR 2019-20. The IQAC Co-ordinator Dr. Prathu K.N gave a detailed report about the preparation of AQAR 2018-19 to the committee members. The following decisions were taken in the meeting

Decisions Taken

1. As suggested by the Education Secretary, NSS colleges' Central Committee, a QAAC Steering Committee was constituted with Principal as chairperson and Prof. Umapadma Mai D and Prof. T. Jayaram as members.
2. Meeting agreed to elect a department level QAAC member to be part of the core team.
3. The already selected criterion members coordinators are directed to conduct regular meetings and presentations regarding the requirements for each criterion to the members.
4. It was decided to finish the file works for the current academic year by second week of March.
5. The meeting also decided that audit before the peer team visit will be a three tier one with an internal audit by the college, audit with the help of an expert from the University and audit by the selected team of experts from the management.

6. For the clarification to the mapping of CO, PO, PSO and to interact with the staff to address their various doubts regarding assessment, meeting has decided to organize a workshop as soon as possible with the help of an expert which can help each department for the timely submission of documents for AQAR as well as SSR.
7. All the documents needed to get uploaded for the AQAR are to be submitted in original to Prof. T. Jayaraj on time.
8. The meeting has also discussed the financial sanction from RUSA for the new building and clarified queries regarding obtaining technical sanction which has to be sought soon.

P. Preethi

Dr. P. Preethi K. V.
IQAC coordinator

LM

Dr. M. R. RENUKA
Principal
SVR NSS College, Vazhoor

LM

Actions Taken Report

1. Constituted NAAC Steering committee under the Chairmanship of Principal and two members; Prof. Jayaraj T and Dr. Gangadharan Nair D.
2. Every department nominated a faculty as the member for NAAC core team. The members are:

Botany	-	Dr. Rajesh
Commerce	-	Mrs. Sreedhar V
English	-	Mrs. Parvathy Thankachan.
Chemistry	-	Dr. Anoopkumar
Mathematics	-	Mrs. Saja
Economics	-	Mrs. Jayalakshmi K.
Physics	-	Mrs. Remya S. Nair
3. The various committees of the Seven Criterion convened the meeting.
4. Decision is taken to conduct three level audit before the peer team visit.
5. Departments submitted the documents like input-output ratio, results, the copies of certificates, student progression etc to the Prof. Jayaraj T in the 2nd week of November.
6. Nirmithi kendra, Pala is asked to prepare a proposal for the technical sanction for RUSA related construction.

Preethe
Dr. Preethe K N

IGAC co-ordinator

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Dr. M. R. RENUKA
Principal
SVR NSS College, Vazhoor