



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		SREE VIDYADHI RAJA NSS COLLEGE
Name of the head of the Institution		Dr. M.R Renuka
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04812456227
Mobile no.		9446124601
Registered Email		info@svrnsscollege.com
Alternate Email		preethikn.kutty@gmail.com
Address		Theerthapadapuram P.O, Vazhoor
City/Town		Kottayam
State/UT		Kerala
Pincode		686504
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr.Preethi K.N
Phone no/Alternate Phone no.	04812457925
Mobile no.	9446311240
Registered Email	iqac.svr@gmail.com
Alternate Email	preethikn.kutty@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.svrnsscollege.com/iqac/
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.svrnsscollege.com/academic-calendar/

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	82.65	2003	16-Sep-2003	15-Sep-2009
2	B	2.68	2016	25-May-2016	24-May-2021

6. Date of Establishment of IQAC	01-Oct-2003
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Induction Programme for 1st year UG students	19-Jul-2019 1	174

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Chemistry Department (Student Project)ts	Student research projects	KSCSTE	2019 180	20000

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Conducted AkshathaWaste management Practices from 21/08/2019 onwards. 2. Organised an awareness programme on PF Software on 07/08/2019. 3. Conducted 'Way to Success'UGCNET Orientation Programme on 26/09/2019 4. Conducted a Seminar on RUSA Research Funding and Techniques of preparing Project proposal on 03/10/2019. 5. Organised Gandhi Smriti and Khadi Mela on 10/10/2019. 6. On the recommendations of IQAC 7 VET (Vocational Education and Training) introduced. 7. Conducted an Internal Academic Audit on 27 February 2020. 8. Participated in NIRF Rankings 9. AISHE Data uploaded on 05/03/2020 10. Continuous monitoring of the academic progress, the result of various programmes improved and achieved ranks in B.com and BA English.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Enhancing Student participation in Sports and Games.	Jithin Jimmy of I BA Economics participated in all India inter University championship in wrestling and won gold medal in the MG University wrestling championship. Abhijith V of II B.Sc Mathematics represented Kerala in the Junior National Kurash championship. He won the Bronze medal in the University Judo championship. Roshan Sajjan of II B.Sc Physics won third prize in the MG University Judo championship.
Submit AQAR 2018-19 by October 2020.	Submitted AQAR 2018-19 on 29 Octoberr, 2020.
Enhancing Student participation in Arts and Literary Activities.	37 students participated in the Mahatma Gandhi University Youth Festival and 7students secured A Grade in various items of the competition.
Submit data in AISHE portal	Submitted data in the AISHE portal on 05-03-2020
Conduct an awareness programme on PF software	Conducted an awaeness programme on PF software 07-08-2019
Organize a Seminar on RUSA research funding and techniques of preparing project proposal.	Organized a Two Day NAAC sponsored National Seminar on "Teaching Learning and Evaluation: Shifting Protocols in Pedagogical Dynamics" on 7 & 8 February 2019.
Conduct 'Way to Success' -UGC-NET Orientation programme	Conducted 'Way to Success'- UGC-NET Orientattion programme on 17-09-2019
Conduct Internal Academic Audit.	Conducted an Internal Audit on 27 February, 2020
Introduce Vocational Education Training (VET)	7 VET programmes were newly introduced.
Celebrating days of National/International Importance.	Celebrated days of National/International importance such as World Environment Day, Ozone day, Independence Day, Republic Day, Kargil Vijay Diwas, World population Day, Teacher'Day, Constitutional Day, Gandhi Jayanthi, National Science Day, Yoga Day.
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Council	30-Mar-2021

<p>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</p>	<p>No</p>
<p>16. Whether institutional data submitted to AISHE:</p>	<p>Yes</p>
<p>Year of Submission</p>	<p>2020</p>
<p>Date of Submission</p>	<p>05-Mar-2020</p>
<p>17. Does the Institution have Management Information System ?</p>	<p>Yes</p>
<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>Sree Vidyadhi Raja NSS College has a partial Management Information System for the smooth functioning of both academic and nonacademic activities. Attendance management system: Educloud 360 is used to monitor student's attendance in which hourly, halfday and daily attendance can be marked. Tutors who are in charge of each class can intimate the parents about the student's absence through SMS. It also has the provision of entering internal marks. The software enables teachers to convey common announcements through SMS. Academic Management System: Details regarding programmes offered, duration, syllabus, programme outcomes, programme specific outcomes, course outcomes, teachers engaging courses, student strength, departments, faculty can be obtained from the website of the college. Library Management System: The college library is automated using KOHA and Grandha library software, a commercial source integrated library management software that has features such as circulation module, classification module, catalogue module, report, statistics, etc. KOHA is an open source integrated library management software that has various advanced features. Teachers of the institution use presentation tube to avail video classes (flip classes). Social media applications such as WhatsApp are used to create student teachers' group to circulate Ebooks, Materials and these groups act as discussion forums. The administrative office functions are partially automated and use M G University</p>

software's to upload student's data to the University.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Affiliated to MG University, the institution follows the academic programme and curriculum supervised it. The College faculty play an important role in the planning and implementation of the curriculum by preparing teaching plans based on the academic calendar at the outset of every semester. The college adopts the continuous comprehensive evaluation pattern which includes in-semester and end semester evaluation. The academic progress of the students is monitored continuously through a fool proof system of assessment. Seminars, assignments, and internal examinations are conducted as a part of the in-semester evaluation. In order to ensure the academic success of students and the involvement of parents, PTS meetings are held regularly after the internal examinations. The feedback of the students and parents is registered on a regular basis. This information collected as feedback, has opened new arenas of thought which has enabled in further developing teaching methodology. The advent of information technology in all fields of knowledge has opened new opportunities both for teachers and students. ICT enabled teaching methods are implemented with a view to enhancing the learning process. Power point presentations prove to be quite useful for the students in promoting the effectiveness of the teaching-learning process. Apart from regular courses, Certificate courses are conducted by various departments to enrich the academic output of the students. The 15th of every month is set apart as the tutorial hour, designed with an aim to strengthen the teacher student relationship as well as to address the grievances of the students. Various clubs like quiz club, reading club, literary club, film club, nature club, women's cell, etc. function to assist, address, and promote a vibrant atmosphere in the college campus. Language lab places an instrumental role in assisting to improve the communicative skills of students. WWS helps the gifted students to unravel their hidden potential. As the adage by Bruner goes, "Anything can be taught to any child at any stage provided it is given in an intelligibly honest manner". We believe in the same. Remedial teaching is an initiative to enable below-average students to improve their academic performance. SSP helps the weak students to solve their difficulties with regard to their studies as well as to promote their skills. The college pays special attention to maintain a proper feedback system centered on different stakeholders. It collects the opinions of the students, parents, and teaching faculties. Teachers are asked to give their feedback on institution and syllabus to ensure the quality of the same.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Basics in Computational Course	Nil	25/06/2019	15	Structure elucidation, plotting of graph using origin software	To draw structure of organic compounds

Essentials of spoken English and Grammer0	Nil	26/06/2019	19	Equip the students with necessary English language skills to confidently tackle the jog market	Training in LSR and overall development of communicative skills
Certificate course in computer application	Nil	08/07/2019	24	Computer Assistant	Computer skills
Mushroom cultivation	Nil	27/07/2019	8	Mushroom Cultivation	Techniques of Mushroom cultivation
MS-Office Basics	Nil	10/08/2019	24	Computer Assistant	Computer skills
Electric power management	Nil	19/08/2019	9	Electrician	Acquiring basic skills in basic electrical works
Tally ERP.9 and GST	Nil	02/12/2019	56	Computer field and GST consultant	Acquiring skill in GST calculation
Certificate course in Yoga	Nil	09/12/2019	15	Yoga trainer assistant	Skill in yoga techniques

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Economics	06/06/2019
BA	English language and literature	06/06/2019
BCom	Finance and Taxation	06/06/2019
BSc	Botany	06/06/2019
BSc	Chemistry	06/06/2019
BSc	Mathematics	06/06/2019
BSc	Physics	06/06/2019
MA	English	20/06/2019
MA	Economics	20/06/2019
MCom	Finance	20/06/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	350	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Essential English	26/06/2019	161
DTP	07/08/2019	43
Logical reasoning	14/08/2019	48
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Economics	44
BSc	Botany	8
MCom	Finance	16
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>“Feedback is the breakfast of the champions” As a part of self-assessment, a feedback analysis is conducted every year. Feedback is mainly taken from students, parents, alumni and teachers regarding the institution and the performance of teachers. The status of any institution is evaluated using certain criteria such as curriculum and design instrumental facilities, teaching and learning evaluation and administrative performance of the institution. The parameter of curriculum assessment of the college includes relevance of the course and syllabus, bridge course, internal assessment facilities provided by career development cell. classroom facilities. The feedback was collected at five levels from students’ feedback on teachers, students’ feedback on curriculum and infrastructure, teachers’ feedback on curriculum and institution, feedback from parents and alumni. The responses</p>

were evaluated on a five -point scale ranging from A to E. Excellent was attributed to grade A, very good to B, good to C, satisfactory to D and poor performance to E. Regarding the first criterion, the institution is strong in the bridge course and internal assessment and there is room for improvement in the performance of the placement cell. Concerning the second criterion, most of the respondents from the four categories stated that the institution is excellent in library facilities followed by recreational facilities and the institution needs to improve in the availability of furniture, sufficient number of rooms, etc. In terms of the third criterion, the institution pursues strong student centric methods and requires improvement in ICT enabled classes, student participation, etc. But, the data shows that the institution is lagging behind in creation of research ambience. Finally, regarding the governance criterion, the institution is strong in transparency of administration and use of E-sources in governance. At the same time, improvements in club activities are required for the institution. Evaluation of the performance of the teaching faculty is done using different parameters of punctuality, presentation and content, student teacher relationship, space for student opinions, participation of extension activities. Among these variables, we need improvement in space for students' opinion. Evaluation of other variables shows an excellent performance by the teaching faculty and an improvement is needed in terms of space for students' opinions.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	English language and literature	50	281	24
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	723	148	18	Nil	38

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
58	58	7	7	3	9
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The College follows a vigorous mentoring system which spans over special mentoring sessions, tutorial hours, WWS as well as SSP. The special mentoring sessions function by allotting teachers to a specific number of students. The mentor-mentee ratio varies, as the number of teachers and the number of students of each department varies. In those sessions, individual students meet the teacher concerned and the time is employed for the advantage of each student. Those individual mentoring sessions which are allotted to zero hours and other free hours, enable the teachers and students build a strong mutual relationship. By availing extra time and effort, teachers nourish students' inherent talents and help them to be better persons. Students get assistance to manage their education-related queries and problems in those sessions. Tutorial hours are also allotted for students' mentoring. One specific day (Wednesday) of each month is assigned as a tutorial hour for UG students. During those tutorial hours, tutors of U. G. classes meet their students both individually and in groups to discuss their personal, educational and classroom difficulties. In the group mentoring, general etiquettes to be followed inside and outside the classroom are discussed. The difficulties faced by students inside and outside the institution are also addressed and the teachers attempt to resolve those problems after discussing them with the higher authorities. Academic and personal issues are discussed individually with the students and guidance is provided accordingly. In both these mentoring systems, students who need additional support in their curricular and co-curricular activities are asked to consult the teachers concerned and the mentors always try to ensure that the students have got their academic difficulties resolved. Personal issues of students are also discussed and mentors try to resolve those problems after consulting with their parents

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
871	56	1:16

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
57	34	23	Nil	8

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	Nil	Nil	Nil
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	EN	Semester	05/06/2020	13/08/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution adopts decentralized and systematic policies for the effective functioning and administration. College council plays a vital role in taking decisions regarding academic as well as developmental activities in the college. The College council deploys its responsibilities through several

committees headed by a permanent faculty. The college conducts internal examinations and model examinations every semester. Internal assessment system gives ample opportunity to evaluate the students. Moreover, it helps the students to ensure continuous learning and development. The Percentage of attendance, submission of assignments, presentation of seminars and test papers determine the distribution of marks. An examination committee headed by a permanent faculty member is responsible for the effective implementation of examination. A systematic time table is prepared and is circulated well in advance regarding the time, date and duration of the examination. Schedule of invigilation duty is circulated among the faculty members prior to examination. Question papers are prepared beforehand and the required number of copies of question papers are taken from the office. The internal and model examinations are conducted with the same sincerity as that of University examination. Valued answer scripts are given back to the students with suggestions for improvement. An internal mark list is prepared based on their internal and model examination results, attendance and assignments. The internal mark list is given to the students for verification of their marks and redressal of grievances, if any. All the internal forms are verified and signed by concerned faculty in charge, Head of the department and the Principal. Finally, the consolidated mark list is uploaded in the university website by the respective tutors

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The IQAC is in charge of preparing the College Academic Calendar at the commencement of every year. They follow the University Academic Calendar and consider the Departmental Academic Plans to ensure a smooth timeline. Hours required for each subject and teacher is taken into account and adequate instructional hours for the students are also considered. Possible hour losses are also kept in mind and ample space for extra academic activities is also ensured. The tentative university exam timetable and the college internal exam timetable are also certain aspects that are taken into consideration while preparing the college academic calendar. The Schedule of Examinations and Dates for Internal Examinations are marked in the academic calendar so that teachers can finish their portions and students can prepare in advance. Various factors might lead to changes in examination dates but that wouldn't affect the students as they are already prepared in advance. At the beginning of each academic year, a meeting of the HODs presided by the Principal is held to discuss and decide on various additions and changes to be made to the academic calendar. Prior to this discussion, HODs would have already had a department level meeting where they would discuss and decide about the issues to be discussed at the meeting with the Principal. After the meeting, a timeline is set and teachers are instructed to follow it closely. HODs are entrusted to verify whether the portions are being completed as expected in the timeline. There are rare instances where examination dates had to be changed and this is done only through an executive council meeting. Working days might be lost due to various factors like floods or strikes but the hour loss is managed by taking additional classes on Saturdays or during after class sessions. Deadlines for assignments and seminars are also declared in advance and their submission and evaluation on time is ensured by the faculty in charge in each department. The college organizes various curricular and extra academic activities like seminars, workshops, field trips, Industrial visits and forums under various clubs and departmental organizations. To ensure that the CIE process is not disrupted in any manner, all these are properly charted out in the academic calendar and any changes are made in advance after the advice of the Council.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the

institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.svrnsscollege.com/wp-content/uploads/2020/08/Program-Outcome.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
EC	BA	Economics	44	36	81.82
EN	BA	English language and literature	21	20	94.44
BO	BSc	Botany	34	24	70.58
CH	BSc	Chemistry	28	20	71.43
ME	BSc	Mathematics	47	36	76.59
PH	BSc	Physics	33	19	57.58
CO	BCom	Finance and Taxation	60	46	76.00
EN	MA	English	15	9	60.00
CM	MCom	Finance	18	15	83.00
BY	MSc	Botany	13	11	84.61

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.svrnsscollege.com/wp-content/uploads/2021/04/Student-Satisfaction-Survey-2019-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	180	KSCSTE	0.1	0.1
Students Research Projects (Other than compulsory by the University)	180	KSCSTE	0.1	0.1
Students	30	Directorate	0.08	0.08

Research Projects (Other than compulsory by the University)		of Collegiate Education		
Students Research Projects (Other than compulsory by the University)	30	Directorate of Collegiate Education	0.08	0.08
Students Research Projects (Other than compulsory by the University)	30	Directorate of Collegiate Education	0.08	0.08
Students Research Projects (Other than compulsory by the University)	30	Directorate of Collegiate Education	0.08	0.08
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Genetic modification of desired gene by using CRISPR technology' supported by IITKharagpur	Botany	24/01/2019
Sustainable Management Practices in the VUCA World	Commerce	26/02/2020
Seminar on Research Project Funding	IQAC	27/05/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Economics	1
English	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Chemistry	2	4.45
International	Chemistry	1	5.60
International	Chemistry	1	4.65
International	Chemistry	1	1.80
International	Chemistry	1	7.89
International	Chemistry	1	5.85
International	Botany	1	2.20
International	Botany	2	6.2
International	Botany	1	3.13
International	Botany	1	4.01

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physics	1
Commerce	3
Botany	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
A study on Heavy Metal Accumulation in Sida rhombifolia L., Kerala .Pramana Research Journal	Dr.Jayakumar K	Pramana Research Journal.	2020	0	Sree Vidyadhi Raja NSS College, Vazhoor	Nil

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Bioprospecting of Three Rapid-Growing Freshwater Green Algae, Promising Biomass for Biodiesel Production .	Dr. Prasadanthkumar S	BioEnergy Research	2019	6	Nil	Mahatma Gandhi University
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	7	42	17	16
Presented papers	1	6	3	Nil
Resource persons	Nil	Nil	1	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Compost pit construction-Vazhoor NSS School	NSS	2	50
Haritha Samrudhi , sapling distribution , Pakalvedu Sasthamkavu	NSS	2	100
Ini njan ozhukatte -River rejuvenation	NSS	2	100
Election duty	NCC	Nil	6
Cleaning roadsides of Sasthankavu Temple Junction	NSS	2	50

Cultural entertainment at Pakalveedu	NSS	2	15
Mango tree planting, , Sasthankavu	NSS	2	50
Flood Relief, Kottayam	NSS	2	100
Breastfeeding awareness rally, class and signature collection campaign, Kodungoor	NSS	2	50
Distribution of 118 books to Pakalveedu library, Sasthamkavu	NSS	2	100
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Green Practices	Dept.of Economics and Botany	Distribution and planting of wild fruit trees to the residents of Green Valley Residents Welfare association	8	34
cassad	Dept. of Chemistry	Soil Analysis Programme	4	10
Waste Management	Dept. of Physics	E-waste clinicupcycling strategies	1	261
cassad	Dept.o Physics	Science exhibition	4	261
NA	Dept.of Physics	Reaching out	2	56
GASE	Dept.of Commerce	Guidance and Assistance for salaried	1	Nil

		employees		
NA	Dept.of Mathematics	Help in Mathematics	3	10
Snehapoorvam	Dept.of Economics	Food distribution in the rehabilitation centre	8	195
Neelambaram	Dept.of Economics	Cloth distribution in the rehabilitation centers	8	175
SIST	Dept.of Economics	Online Survey on Teachers Perception of Online teaching	8	200
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Student project	5	Directorate of collegiate education	30
Student project at Mahatma Gandhi University, Kottayam and Kisco Soil water testing lab	11	Chemistry Department	7
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	Nil
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0.03	0.03

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Grandha Soft	Partially	1.0.0.0	2016
Koha	Partially	19.11	2020

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	26199	5983606	143	39002	26342	6022608
Reference Books	731	570494	12	7212	743	577706
Journals	Nil	Nil	2	3500	2	3500
CD & Video	Nil	Nil	80	Nil	80	Nil
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	43	11	43	0	0	8	24	50	0
Added	0	0	0	0	0	0	0	0	0
Total	43	11	43	0	0	8	24	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0.35	0.35	18.85	18.85

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Infrastructural facilities of a college comprises elementary features like building, class rooms, library, play grounds as well as advanced attributes such as ICT enabled class rooms, Language labs, Along with the college library, most of the departments are in possession of department libraries. The functioning of the college library is monitored and supervised by the library committee. Laboratories in the college play an instrumental role in the promotion of research. The Role of Language lab in the promotion of communication skills, especially of the students is very commendable. The major funds which aid in the enrichment and maintenance of infrastructural facilities are from the Management, the PTA, the government (PD, UGC, CPE, etc.) and Minor Research projects. A purchase committee headed by the Principal and convener nominated by the council administer is responsible for all the purchases made in the campus. While purchasing any product, annual maintenance, contract of warranty is kept as one of the important criteria. Another important forum with regard to the infrastructural development of the institution is the planning board. It plays an important role in ensuring the proper drafting of budgets and proposals for getting financial assistance from various statutory organizations such as UGC, HRD, State Govt. bodies etc. There is a computer lab in the college. An uninterrupted network supply is provided to every Department, the college office and the computer lab. A Photocopy centre is functional in the college premises in association with the cooperative society. The college caters to the fitness needs of the students by providing a gymnasium. All common seminar halls, auditoriums, audio systems, playgrounds,

toilets, restrooms are maintained by PTA and Management. The principal monitors the utilization of these spatial facilities.

<https://www.svrnsscollege.com/fecilities/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Ambily memorial, Ganitham-91, faculty contribution	19	32500
Financial Support from Other Sources			
a) National	Indira Gandhi scholarship for single girl child, Post matric scholarship, post matric scholarship for disabled student, central sector scholarship	24	197650
b) International	Nil	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Bridge course	03/06/2019	390	All Departments

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	NET Coaching	118	Nil	2	Nil
2019	Career Counselling Programmes	Nil	382	6	Nil
2020	PSC Coaching	163	Nil	16	12

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Wespo HR Club	25	Nil	Nil	Nil	Nil
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	2	B.Sc Physics	Physics	KG College, Pampady	M.Sc Physics
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
GATE	2
Any Other	1
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Interdepartmental Cricket Tournament	Institution	44
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Participated in the All India Inter University	Nil	Nil	Nil	19008	Jithin Jimmy

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Sree Vidyadhi Raja NSS College Theertha Padapuram is an aided college under Mahatma Gandhi University. It is a premier higher education institution owned by The Nair Service Society and constructed with the vision of providing education to the rural poor. The college strictly follows the State, UGC and MG University regulations in all its administrative, academic and admission procedures. As per the current regulations, students are recognised as active stakeholders of the academic system and are therefore given representational status in the activities of the college. Every year, representatives of the students are selected through elections following the regulations of the university. Merit, competency and attendance are taken as the basic standard for selecting the contestants. Two students are elected from each class allowing one representative for males and one representative for females. The executive panel is elected from these elected representatives. The College Union Executive Committee is composed of Chairman, Vice-Chairperson (reserved for women), General Secretary, two University Union Councilors, Arts Club Secretary, College Magazine Editor and two Lady Representatives. Teachers are given charge to assist and monitor the activities of the elected student committee. Once the Student Council is formed, they are given the charge to co-ordinate and execute various academic, extra academic and co-curricular activities under the supervision of the faculties of the college. The Union organizes various extra and co-curricular activities for students like the Arts festival and Annual athletic meet which includes events in athletics, cricket, football, volleyball, etc. The intelligence quotient of the students are regularly tested and challenged through quiz programmes and other activities Parallel to the student's council, student representatives are running various Curricular and Co-Curricular bodies. Students are elected from each class to run such academic bodies under the supervision of teachers who are in charge of these bodies. Class representatives from each class of the concerned departments are given charge of organising and executing intra department programmes. Teacher coordinators and student representatives together form planning bodies for the general programs of the college. Interference of mainstream politics has been prohibited within the campus following the ruling of the Honourable High Court banning student's politics. Diplomatic moves are made to ensure political interference and students are encouraged to raise their demands freely, thus negating the requirement of political groups. The Internal Committee proposed by the UGC is mandatory and we have ensured the presence of student representatives from both UG and PG level. Mandatory bodies like the Women's Cell, Equal Opportunity Cell, NSS, NCC units etc are also constituted with required representation from students Apart from the NCC and NSS, student associations such as Women's Forum, Blood Donor's Forum, Career Counselling Cell, Anti Narcotic Club, Nature Club, Quiz Club, Science Forum, Chess Club, Sports Club, Entrepreneurship Development Club, Readers club, Debate and Literary Club, etc. also organize various programmes for the benefit of students with active student participation. A staff advisor is assigned to each of the Clubs/Forums. The IQAC, Canteen Committee, Anti-ragging Committee etc. also function with the active support and participation of the student community through their representatives. Allowing students to be part of administrative bodies along with Academic and extra-academic bodies have helped in improving the relationship between students and faculties and thereby preventing political interference.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

46000

5.4.4 – Meetings/activities organized by Alumni Association :

1. Endowment to toppers of UG and PG, sponsored by Alumni of Mathematics and Economics Departments. 2. Financial assistance to students for study tour by the Alumni of Chemistry Department 3. Sponsored the value education seminar on 'stress management, Sponsored seminar on 'the Constitutional Day', sponsored invited talk on 'Sustainable Development-A Psychological Perspectives'., Sponsored Budget analysis by the various batches of Alumni of Economics department.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

SVR NSS college encourages decentralization in management, ensuring participation of all the faculties in both academics and governance. The following are two of the best examples. All the academic activities of the college are monitored by committees at the interdepartmental and intradepartmental level. The College-Level Monitoring Committee (CLMC) in the upper body and Department Level Monitoring Committee (DLMC) is in our lower body. The CLMC is constituted of all the Head of the Departments and is chaired by the Principal and organized under a convener. The DLMC is constituted of the teachers in a department and is chaired by the HOD and organized by a convener. Academic activities like division of syllabus, timetable arrangement, examinations, valuations etc. are discussed and decided within the DLMC as instructed by the CLMC. Once each DLMC prepares their report, it is submitted to the CLMC for discussions and approval. If changes are required, HODs are given instructions which are handed down to their particular DLMC and the required action is taken and reported via the same channel. The DLMC is expected to meet at least twice a semester and the CLMC is expected to convene at least thrice every semester. Another example of decentralized management is the functioning of our purchase committee. As our college is under MG University, we receive funds from various bodies of the government and UGC. Handling and distribution of these funds are carried out by bodies like the college council, planning board, IQAC, UGC Committee, purchase committee. These committees are constituted by HODs and teachers and are presided over by the principal. Proposal invitations are discussed within the committees ensuring complete transparency in the management of funds. HODs present a report about the requirements of their department after discussions with their staff. Decisions to utilize the allocated funds feasibly by the submitted proposals are taken in the presence of management representatives, planning committee and UGC committee. After detailed discussions, a final list of actions to be taken and funds to be provided is made in an order of priorities. After ratification, the list will be forwarded to the purchase committee. The purchase committee then convenes its own meetings and gives its report following government regulations under the monitoring of the IQAC. Tenders are invited through

newspapers after submissions and approval following government and UGC regulations. Tenders with the most competent rates and superior quality are listed and put for a final discussion and approval. The purchase committee monitors the procedures throughout to ensure that the tender agreements are compiled with the delivery of items.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission to our college follows the guidelines of the state and university. The University follows a single-window Centralized Admission Process (CAP) in which the allocation of courses and seats are done online. As per the Govt/University rules 50 seats are on a merit basis, 20 for SC/ST, 20 Management quota and 10 community quotas. Except for management and community seats, the application procedure is done directly through the university portal. Faculties from the departments and office assist when required for students during the time of admissions.
Industry Interaction / Collaboration	The college organised an industrial visit for the students under the guidance of the Department of Chemistry. The intention behind these industrial visits was to familiarise our students with the process of making the chemical compounds that are part of their everyday lives. The institution promotes the involvement of teachers in industry-oriented projects. The college always encourages collaborative research and other research projects of the faculty. Pivoting on the institutional ecological consciousness, the college always encourages teachers to abide by green protocol.
Human Resource Management	Human Resource Management in our college is under the supervision of the HRD Cell in the management. HRD cell organises induction classes for staff and students to ensure awareness of the criteria. The institutions human resource is duly absorbed into bodies like IQAC, College Council, PTA, Alumni Association, and the different clubs and organisations. Appointments, promotions and other related affairs are done on a pure merit basis and in

	<p>concurrency with the University, Government rules and UGC, 2016 resolution</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>Our college has a well-equipped library with adequate infrastructure. The college library is updated periodically with the recent volumes. Apart from the college library, each department maintains a Department Library which includes reference books related to the discipline. New equipment is added to all the laboratories. The college literary club functions along with the college library to promote reading and critical discussions among the students. There are 5 ICT enabled classrooms in the college. The Department of English is provided with a Language Lab to improve language skill among the students. There are 33 Classrooms, one seminar hall, one auditorium etc.</p>
<p>Research and Development</p>	<p>The college has a Research and Promotion Council working promptly to ensure progress in the research area. Teachers are encouraged to participate in seminars, conferences and workshops within and outside the country and the institution never hesitates to grant duty leave for the same. . Members of the faculty are promptly informed of the various research projects offered by different agencies. Every department is entrusted with forming an internal committee to report on the progress of their research wing. Meetings are held within the departments and reporting is done in a common meeting of representatives</p>
<p>Examination and Evaluation</p>	<p>Our system of evaluation involves a two-tier system. There is an internal assessment in the form of continuous evaluation in which the performance of the students throughout a period of time is evaluated. This includes the performance of the students in the class, participation in extra-academic activities, performance in seminars and presentation of projects and assignments. The final results of the Internal evaluation are uploaded to the university site. The institution has an exam calendar for internal exams. The college makes sure strict evaluation of answer sheets, timely publication of results and maintenance of a successful redress mechanism. An external</p>

examination is conducted by the university in a common centralised examination. Valuation of the same is done under university supervision in centralised evaluation camps. For science subjects, there are lab examinations supervised by external examiners provided by the university.

Teaching and Learning

Colleges under M.G University are provided with a set syllabus and our role is to ensure completion of the same within the given time. Each department forms an internal committee to divide the syllabus and allot portions evenly. A timetable is made according to DD rules and teachers in charge of each paper are asked to maintain a teaching plan. Our university system demands the students to participate in the teaching process by taking seminars on topics within the syllabus. Seminar portions are allotted to the students and teachers are given charge of supervising seminars and they are given marks according to their performance. Apart from the syllabus based teaching and learning processes, the college offers several other learning platforms like vocational education training, certificate courses, value-added programmes, SSP, WWS, ASAP etc. to equip the students with life skills and foster their soft skills. The institution ensures timely completion of the syllabus. Special attention is given to slow learners and Slow learners and fast learners. All the faculties' make use of ICT tools for effective teaching and Language Lab.

Curriculum Development

In our University system, curriculum development is done by the University. University has a board of selected members selected from various colleges. The university board of studies include three of our faculties. In the college, it is decided by the college council and the departments concerned. The institution functions by the academic programme and curriculum supervised by MG University. Open Courses are cautiously chosen and Choice Based Courses in UG programmes are followed. Elective courses are offered in PG programmes. Before the beginning of every semester, teaching plans are prepared by the faculty members based

on the academic calendar. This helps in effective execution and finishing classes within the available period. The college library is updated regularly to make the teachers aware of the recent developments in their subject area. High-quality research projects are produced in PG programmes.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>Project proposals are prepared and discussed in the planning forum. The academic calendar for each semester is prepared in advance and uploaded to the college website.</p>
<p>Administration</p>	<p>The forthcoming events like workshops, seminars etc are announced on the college website and uploaded the details immediately as the programme is over. Official WhatsApp group of faculties is maintained to communicate quickly among Principal and faculties. Periodic administrative auditing is done and frequent feedback is collected from all the stakeholders through College Portal, electronic media, social media etc. A fully automated College library is working under the charge of the librarian. Grandha software and Koha are used in the library. The institution makes effective utilisation of social media for academic and administrative purpose</p>
<p>Finance and Accounts</p>	<p>The institutional finance management is fully transparent. The college ensures periodical financial auditing by authorised agencies. The institution prepares financial statements annually. Salary related matters are done through SPARK.</p>
<p>Student Admission and Support</p>	<p>Centralised Admission Process both for UG and PG. followed by the university. Once the students get admission to our college, we cross-check and verify their certificates and provide them with technical assistance. Admissions to Community and Management quota are fully transparent and merit-based. All details regarding the admission process and the students admitted are uploaded in the portal. For student support programmes like attendance, TC etc is doing through Educloud software. The student scholarship transactions are done</p>

	online and the scholarship amount is directly transferred to the beneficiaries account.
Examination	Internal examinations are conducting systematically by the internal examination committee. The Internal marks are uploaded in the university internal mark portal. Internal marks are prepared as soft copies and are saved for future reference. Submission of application, fee remittance, collection of hall tickets, generation of question papers, submission of attendance and internal marks to the University is done through the examination portal and they are 100 per cent paper-free. Each department maintains a question bank to help the students.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Seminar on RUSA Research Funding and preparation of project proposal	Nil	03/10/2019	03/10/2019	38	Nil
2019	One day International workshop on Engagements in creative writing,	NIL	18/12/2019	18/12/2019	8	Nil

2020	State level seminar on , Climate change and Sustainable Development-An action plan for India,	Nil	06/01/2020	07/01/2020	15	Nil
2020	National Seminar on Dynamics of Economic Slow down in India,	Nil	12/02/2020	13/02/2020	21	Nil
2020	Invited talk on ,women in science- Looking Back ,looking ahead	Nil	24/02/2020	24/02/2020	3	Nil
2020	Three day workshop on Python with numerical Analysis,	Nil	02/05/2020	04/05/2020	8	Nil

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
UGC Sponsored Short Term Course in students counselling and mentoring, HRDC, Kerala Uty	1	04/07/2019	10/07/2019	7

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

Nil	Nil	5	Nil
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6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>A cooperative society is functioning inside college for the supply of necessary stationary, Parking facilities -Gymnasium, canteen, Salary advance to both permanent teachers and guest lecturers until their salary is regularized, our retired teachers are sent off with due regard, CCTV cameras installed at important points.</p>	<p>A cooperative society is functioning inside the college for the supply of necessary stationary, Parking facilities, Salary advance to newly appointed staff till there appointments are regularized, Free WIFI facility on campus, Gymnasium, canteen, equal access to the infrastructural facilities on par with the teachers is never denied to the non-teaching staff. Members of the nonteaching staff are sent off with due respect at their retirement CCTV cameras installed at important points</p>	<p>A cooperative society is functioning inside the campus to supply necessary stationaries and books to students in subsidized rate, Parking facilities, Gymnasium, Scholarships for meritorious students as well as economically backward students, language room, rest room for girl students, Students are provided lunch at subsidized price, the institution takes necessary steps to support the financially backward students even by initiating financial collections. The institution through NSS even takes initiative to build renovate houses for financially backward students. Drinking water facilities are provided near the respective departments in each block, Classes and toilets are arranged in convenient places for differently abled students. CCTV cameras installed at important points.</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>Internal audit: The college conducts an internal annual audit by Chartered Accountant at the management level. The receipts, payment statements and the utilization certificates of the institutional projects and those sponsored by other agencies are consolidated and audited by registered chartered accountants on an annual basis. Transparency is ensured in every fund. The internal audit is deemed as a preparatory exercise for the external audit transaction and utilisation and audit reports are maintained up-to-date. External Audit: The office of Collegiate Education Deputy Director and office of the Accountant General is entrusted with conducting a regular external audit.</p>

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government	Funds/ Grnats received in Rs.	Purpose
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funding agencies /individuals		
Management	430000	Canteen renovation
View File		

6.4.3 – Total corpus fund generated

2318291

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC
Administrative	No	Nil	Yes	Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

PTA extended its support to all the activities of the college. The advance to Guest lecturers and newly appointed teachers are met from the PTA fund. The expense for the maintenance of both academic and administrative facilities are also met from the PTA fund. Rs. 20000 was utilized for conducting National and state-level seminar conducted by Economics and Commerce departments. The resource person remuneration for invited talks, organised by various departments were also met from the PTA fund. The tenure of the PTA was fixed as one year. College Principal is the President of the PTA and an elected representative of the parents is the Vice President. The PTA decided to hold class wise PTA meetings twice a year. The PTA honours meritorious students every year. The total PTA fund amounted to Rs, 17,96,956 in this academic year.

6.5.3 – Development programmes for support staff (at least three)

1. Computer Training programme organised for the support staff 2. Training programme was organised on various scholarship and various schemes of financial aid 3. Directed administrative staff to participate in PFMS training programme

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. We have established an online platform for Online Attendance System-Edu cloud 2. All the Science Laboratories of the college have been renovated 3. Construction and Renovation work started using RUSA Fund 4. Economic Survey among students to identify financially backward students 5. Student Satisfaction Survey conducted 6. Akshatha-Waste Management Practice(Plastic waste, other solid waste and e-waste management)

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Induction Programme for 1st year	19/07/2019	19/07/2019	19/07/2019	174

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
AGNI: International Day for prevention of violence among women	29/11/2019	29/11/2019	70	30
Women in science: looking back, looking ahead	24/02/2020	24/02/2020	40	38
Invited Talk on, 'Women- challenges and possibilities	14/01/2020	14/01/2020	290	25
Token of appreciation: Winner of 'Verita Prathibha Puraskaram', Prof.S Pushkala Devi	06/03/2020	06/03/2020	410	165
Zumba Dance	06/03/2020	06/03/2020	385	146

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Ecological consciousness and sustainability criterion is followed by the institution in every activity. Akshata-the waste management practice of the college converted the campus into a plastic-free and e-waste free campus. The college insists the students on bringing steel tiffin boxes and avoid plastic covers. The college instructed both staff and students to carry cloth bags instead of plastic bags. Avoid plastic campaigns, rallies and distributing cloth and paper bags to the nearby locality, the institution affirms its social accountability. The students are encouraged to take the institutional values of eco-consciousness to their larger living environment. The NSS volunteers cleaned the Manimalayar river through the programme 'Ini nan ozhukatte'. In addition to this, the college has established different reservoirs adding to a total capacity of 1,00,000 litres for rainwater harvesting. Maximum communication to departments and students is made through emails and other electronic media to spread awareness about the reduction of paper use. The campus is blessed with a variety of trees and plants including rare species. The college offers an undergraduate vocational programme in Sustainable Agriculture where students cultivate vegetables on their own, the water

requirement is met by the rainwater reservoir.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Scribes for examination	Yes	1
Physical facilities	Yes	1
Any other similar facility	Yes	2
Provision for lift	No	Nil
Braille Software/facilities	No	Nil
Rest Rooms	No	Nil
Special skill development for differently abled students	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	03/08/2019	1	Breastfeeding awareness rally, class and signature collection campaign, Kodungoor by NSS	Lack of awareness about the importance of breastfeeding	52

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for students and teachers	10/07/2019	The code of conduct is published in the handbook and calendar to ensure its wide and effective circulation. Through the induction programme for the new entrants, the Principal and faculties familiarize the rules of the college to students. Whenever a disciplinary

action is initiated the relevant numbers of the code are consulted and cited. The Discipline Committee of the college is entrusted with the task of maintaining discipline on the campus.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Akshatha-Wste management Practices	04/06/2019	30/05/2020	945
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plastic-free and e-waste free campus through Akshatha Programme. The college has completely discarded disposable plates and cups 2. Conservation of trees and plants in the campus area through proper documentation and adopting various conservation strategies. 3. The college is following green protocol in its functioning and in organizing various activities. 4. Green protocol is strictly followed in Science labs and experiments conducted therein 5. The college has been successful in establishing and maintaining one rainwater harvesting plant with a capacity of 1 lakh litres. 6. The college has installed a biogas plant near the canteen. 7. Constructed compost pit for proper food waste management. 8. Planting of trees in the campus area on world environment day and continuously follow up is made by NSS and various departments to enhance the greenery of the campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice-1 Caring Campus Program The sole purpose of setting up SVR NSS College in a rural area was to promote education among the families of poor farmers and daily wage workers. This institution has maintained its focus on social support throughout the decades of its growth. We believe in reaching out to our fellow beings more than in individual prosperity. Goal 1. Identifying students who are financially weak and underprivileged. 2. Creating a culture of caring and sharing among our students and faculty. 3. Uplifting financially weak students to the mainstream of education. Context The majority of the students in SVR NSS college are from rural and agricultural backgrounds. Except for a minority, most of the parents depend on agriculture, daily wage jobs and low-income businesses to make a living. Higher education is not something that most families find to be a requirement. The cost of education and the requirement of more earning members in the families used to cause dropouts after schooling. Our institution was found to support such students and even now, we organise programs to support those who are not able to afford quality education. Practice Economic Survey: The college conducts extensive economy surveys among students over fixed intervals. A detailed questionnaire that includes questions based on family income, income sources, assets, liabilities, type of houses, facilities etc are prepared. The collected data is analysed and students who require support are identified. Apart from this central process, departments also organise various programs to support students. Snehapoorvam Project: One successful project in this area is the Snehapoorvam program by the Department of Economics. There is a piggy bank in every classroom and students and teachers put at least one rupee each day. Educational equipment like books

and pens are bought using this money and handed over to students who are worthy of support. Hands Together: Another example of an intradepartmental support program is the Hands Together project in the Department of Mathematics. Students and teachers donate as they can to the money pouch and this amount is later used to support economically weaker students in the department.

Department fund: Apart from the college support projects and departmental projects, departments also maintain a department fund raised from the contribution of the faculties. Money drained through this fund is later handed over as money or in-kind to the students depending on their requirements. NSS

Activities: NSS volunteers support the colleges socially committed activities by constructing houses, toilets, building roads etc for the students as well as for those in the community who require social support. Evidence of success

Through the economic survey, one of our students was found to have no electricity in her house. Steps were taken to raise this issue in front of the authorities in the Panchayat and KSEB. one of our student became benefactors when NSS volunteers came forward to help in completing the construction of a house build houses. Many students were provided with learning materials, books and other educational equipment. Problems encountered and Resources required 1. As most of our students are from the lower class background, the money raised for student support is mainly from our faculties. At times, we are not able to raise enough money. 2. Collection of data through a survey is a tedious task.

Some students are reluctant to share their monetary troubles and therefore avoid questions or give a false response. 3. Often, we end up requesting the support of local authorities and well-wishers to support worthy students from unprivileged families Best Practice-2 Akshatha. It was the institutions' policy

to promote eco-friendly practices and as a part of it, Akshatha - and all-around waste management system was put into practice. It was a round waste management practice for two reasons. One, Akshatha was different from regular on-campus eco-friendly practices because it was focused on taking eco-friendly methods on and off-campus as well. Faculties and students were instructed to be active participants in waste management and reduction in the campus, at their

homes and in the nearby locality. The second reason was that Akshatha gave equal importance to all kinds of wastes including food waste, plastic, solid waste, E-waste etc. Goals 1. Creating Awareness. Our students and faculties were taught to properly segregate the waste materials based on their properties. This would make it easier to transport the wastes, process them and dispose of them scientifically. 2. Taking an active role. Instead of teaching

the importance of waste management, our institution could provide an opportunity to the students to be active participants in it. Thus, our students could directly experience being a part of redefining their environmental culture and thereby improve human well being and ensuring a balanced ecosystem.

3. Total Participation. We had similar programs in the previous years too but they all came under the activities of specific clubs or related departments. The drawback of such programs was the limited participation and thereby limited impact. Through Akshatha, everyone- Students and Faculties alike- could be

brought under one initiative. 4. Waste reduction. Traditionally, our institution like every other with over a thousand students, added more waste to the total ecosystem than we could remove from it. Akshatha was a largescale program and therefore ensured that we prevented ourselves from adding more wastes and at the same time removed more wastes from the ecosystem. 5. The greatest success of Akshatha was the involvement of the local community. Apart from the college and households of our students and faculties, we could also reach out to the houses in our locality. The resulting community participation

was amazing. Context The campus of SVR NSS Vazhoor is in the lush green background of a village and our management was always keen on maintaining its greenery. But like any other institution hosting over a thousand people every day, we also had to take measures to keep our wastes in check. In recent years, the involvement of more and more technology in the running of the institution

had the negative side of increasing the initial waste production. On the top of this list was the increase in the quantity of E-waste. A similar increase in the quantity of plastic waste was also becoming a concern. These along with the usual solid and biodegradable waste needed immediate attention and thus the Akshatha program was launched as the best practice of the institution. Initial studies of the program clearly identified that the college was the endpoint and changes had to be made from the initial point if there was to be any success.

So the program was decided to reduce the creation of waste from the initial points like homes and also to manage the waste materials that make their way into our campus. With the success of the program, we could contribute to better waste disposal as well as less waste production. Practice Akshatha- waste management practice of college pursued its effective excursion to be 'pure and neat. The committee of representatives of staff and students continued their tasks of monitoring the waste management practices put forward by Akshatha as in the previous year. Various programs at different levels were organized to maintain a waste-free campus. The segregation and disposal of garbage have become a daily routine of the students and faculty. Newly joined students and staff were targeted to follow the values raised by Akshatha on and off the campus. This task was well accomplished by the NSS volunteers who initiated an awareness program for the freshers at the department as well as the college level. The garbage bins, compost pits are all maintained well which enabled them to cope easily with the theme of "Clean campus, Green Campus". The college community was promoted to bring their eatables in reusable steel containers to reduce wastes as well as to avoid health issues related to wrapping food materials in polythene/plastic foils. The distribution of cloth bags encouraged the college community to reduce the dependence on plastic bags. Electronic waste remained a challenge and we needed to create awareness among the students about its impact to ensure that they realize the seriousness of the issue. A survey on the awareness of E-waste for the newly joined staff/ students was conducted and it also revealed the misuse of electronic gadgets of the community and how ignorant they are about the disposal of E-waste. This year also awareness programs on E-waste issues and challenges, E-waste clinic volunteered by the physics department were conducted. This was followed by plans to conduct an E-waste audit at each department and office. Collected E-waste shall be handed over to a certified recycler. Like all other programs under Akshatha, the E-waste management program too will be extended to our local community. To start with staff and students were asked to segregate and collect plastic waste from their own homes and premises. The same is done in the college campus, departments, office and library. The waste management practice of the college was being realized through the active involvement and participation of teaching and non-teaching staff, students and NSS. The plastic waste collected from the campus and houses of students and staff was handed over to the Haritha Karmasena of Vazhoor Gramapanchayath, volunteered by the Department of Mathematics. Evidence of Success Akshatha's success is evident from the reformed glimpse of the campus premises itself. There is no random waste disposal within the campus now. Waste materials are dumped only in the space provided and that too in the bins allotted for each type of waste. A new culture of reducing, reuse and recycle has become the usual way of life for each and everyone on the campus. The program has not only succeeded in managing the waste materials in the college, but it has also stepped forward by ensuring less initial waste production and disposal. A constant link is maintained with the Vazhoor grama panchayat through the involvement of Haritha karma sena in the removal of waste. Moreover, the active participation of students in maintaining an eco-friendly green campus has become a part and parcel of our daily campus life. Problems Encountered 1. The infrastructure and funding of the programs remain as a challenge to extend the program on a larger scale that involves wide participation, seminars, campaigns, surveys. 2. Safe storage of the collected plastic and E-waste till they are securely handed over to the

certified recyclers remains a headache. 3. Improper segregation of waste from houses due to carelessness or negligence figures out to be a problem in some instances.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.svrnsscollege.com/best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Social responsibility: SVR NSS College Vazhoor was established in 1965 in the village of Theerthapadapuram. The purpose of this institution was to deliver the right to proper modern education to the unprivileged sections of society. This was met not only by providing good academic support but also by introducing them to their social roles as responsible citizens. The goal of making students socially active and productive was met by designing various programs and activities via different platforms. We made use of NSS and NCC to ensure that we have student volunteers to run the program and guide the students through these programs. Every department is given specific target areas to focus on. Thus, apart from gaining knowledge, students get to extend a helping hand to the marginalized and downtrodden sections of the community. We also ensure the complete participation of our faculties who work side by side with students in all these programs. This has helped in creating a bond between our staff and students and has also reduced the stress level inside the classrooms. The following are examples of some of the programs. A. Akshatha-Waste management Practice. B. Green initiative. C. Plastic free campaign D. Flood Relief. E. Financial help to the economically backward students. F. Blood Donation Camps. G River rejuvenation programme, Ini nan ozhukatte' Public Interaction Sessions. H. Swachabharath Survey I. Socio-economic surveys J. E-waste clinic. K. Snehapoorvam - Providing lunch at the rehabilitation centre once a month. All these programs have helped a lot in promoting service mindedness and boosting social responsibility among our students.

Provide the weblink of the institution

<https://www.svrnsscollege.com/>

8.Future Plans of Actions for Next Academic Year

1.Considering the digital learning due to covid pandemic, the college plans to conduct a certificate course on ' Digital Platforms'. 2. Planning to conduct a workshop on ' E-teaching' to familiarise the faculty with different E-teaching tools. 3. Organise webinars on E-waste management. 4. trends of growth in the use of technology in the field 4. Modern education has spread beyond the walls of classrooms and compounds of the campus to academic circles across colleges and universities. To be a part of this progressive flow, 5.We will conduct more state/ national seminar, webinars and workshops with talks and activities in collaboration with university departments and cluster colleges in various disciplines by inviting eminent resource persons. 6. Planning to the extent the certificate course of yoga to teaching staff, administrative staff and to Alumni 7. Planning to the extent the 'Akshatha' Programme to the nearby community also 8. The quality difference in education at the school and college level has become a major concern in recent years. To tackle this issue, we plan to conduct extension activities at the high school/higher secondary school level where it is required. 9. Our state is in a situation where the number of highly qualified youngsters outnumbers the number of job opportunities possible. This has created a situation of immense competition and our students need guidance and support if they are to compete in the mainstream. 10. The college will design programs to

equip the students to face competitive examinations with confidence. Competitions have created a situation where subject scholarship and objective knowledge is not enough to secure a career. 11. All lending institutions are giving importance to the employee's social skills. Provide Interview training and Group Discussion sessions using the Career and Guidance cell. 12. Planning to conduct more value education programmes 13. To give vocational training to the student, more VET Programmes are planning to introduce. 14. To bring the attention of more young faculty members to apply for major and minor research projects under various funding agencies in India and Abroad. 15. Planning to introduce new certificate courses. 16. Conduct programmes for life skill training for students. 17. Create a Botanical garden on the college premises. 18. Encourage faculty members and students to join online courses SWAYAM to enrich in their own subjects 19. Encourage the students to engage in internship programmes in reputed institutions 20. Encourage teachers and students to publish papers only in indexed journals. 21. Organise workshop on an h-index calculation to assess the quality of research papers of the faculty 22. Steps will be taken to publish the college journal 'Trajectories' with ISSN number 23. Speed up the process of starting the research department of Botany 24. Planning to organize a webinar on 'Gender Sensitization'. 25. Construct 5 smart classrooms using RUSA FUND 26. Planning to construct new computer lab 27. Access G-Suit account for a common platform to organize activities and online teaching