



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		SREE VIDYADHI RAJA NSS COLLEGE
Name of the head of the Institution		Dr. M. R. Renuka
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04812456227
Mobile no.		9446124601
Registered Email		info@svrnsscollege.com
Alternate Email		preethikn.kutty@gmail.com
Address		Theerthapadapuram P O, Vazhoor
City/Town		Kottayam
State/UT		Kerala
Pincode		686505
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Preethi K N
Phone no/Alternate Phone no.	04812457925
Mobile no.	9446311240
Registered Email	iqac.svr@gmail.com
Alternate Email	preethikn.kutty@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.svrnsscollege.com/AQAR_2017-18_SVR%20NSS%20College%20Vazhoor.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.svrnsscollege.com/upfiles/Academic%20Calender18-19.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	82.65	2003	16-Sep-2003	15-Sep-2008
2	B	2.68	2016	25-May-2016	24-May-2021

6. Date of Establishment of IQAC	01-Oct-2003
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Economic survey of students to find out the	03-Sep-2019 3	958

financially poor		
Presentations regarding the file preparation in the revised accreditation format and systematic ordering of departmental activities	04-Feb-2019 1	52
One day workshop on IPR	10-Dec-2018 1	101
Regular meeting of IQAC	26-Jun-2018 1	9
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1.Organised one day workshop on IPR. 2.Organised a premarital seminar 3.Conducted an Economic survey among all the students to find out economically poor and needy 4.Organised induction programme for UG students. 5.Organised an awareness programme on Nonscalpel Vasectomy.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Gender related activities	1. Organised a seminar on 'Navasamoohika Nirmathiyil Sthree idapadalukalude Pradhanyam, on 26/09/2018 by Dr. S. Saradhakutty(organized by Womens Cell) 2. Conducted 'Women Status Study' Survey in Vazhoor Gramapanchayath(by Dept. of Economics in association with Vazhoor Gramapanchayath)
To organize seminars/workshops in association with various departments	1. Conducted one day workshop on ' Genetic Modification of desired Genes' by Dept. of Botany on 25-01-2019 2. Conducted an awareness seminar on Pre-marital counseling on 07-03-2019 3. Theatre workshop on 20-22 october, 2018, by Dept. of English in association with Kerala Sangeetha Nataka Academy 4. Writing workshop on 16-18-November, 2018, by Dept. of English in association with Malayala Manorama
Installing new software	Installed a software-'edu-cloud' for recording attendance ad sending messages to parents about their ward's attendance.
Documentation of Higher Education Survey	Uploaded documents for Higher Education Survey on 27/06/2019
AISHE data submission	AISHE data submitted on 27-02-2019
Induction programme for UG students	Conducted Induction programme to UG first year students on 13/08/2018.
Learning and evaluation	Teacher's Diary and Students Track record are maintained
Awareness programme on 'Non-Scalpel Vasectomy'	Conducted awareness programme on Non-Scalpel Vasectomy' on 19/12/2018 for both the teaching and non-teaching staff of the college
Workshop on IPR	IQAC organized one day workshop on IPR on 10/12/2018.Resource persons-Mr. Vishnu Sankar and Mr.Bilal Nazeer
Faculty enrichment programmes	Conducted presentations regarding the different criterions of NAAC accreditation process on 04/12/2018 and 06/12/2018
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Council	28-Mar-2019
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	27-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Educloud 360 is used to monitor student's attendance in which hourly, halfday, and daily attendance can be marked. Tutors who are in charge of each class can intimate the parents about the student's absence through SMS. It also has the provision of entering internal marks. The software enables teachers to convey common announcements through SMS. The college library is automated using Grandha library software, a commercial source integrated library management software that has features such as circulation module, classification module, catalog module, report, statistics, etc. Though the Grandha library software is currently used, the library is in the process of data migration into KOHA an opensource integrated library management software that has various advanced features. A blog managed by the Department of Economics provides a forum to discuss syllabus related topics and recent development of the discipline. Teachers of the institution use presentation tube to avail video classes (flip classes). Social media applications such as WhatsApp are used to create student teachers group to circulate Ebooks, Ematerials and these groups act as discussion forums. The administrative office functions are partially automated and use M G University software's to upload students data to the University</p>

Part B

CRITERION I – CURRICULAR ASPECTS**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution functions in accordance with the academic programme and curriculum supervised by MG University. Before the beginning of every semester, teaching plans are prepared by the faculty members based on the academic calendar. As a result, the completion of courses is ensured in time. College faculty play an important role in the planning of the effective implementation of the curriculum. The college adopts the continuous comprehensive evaluation pattern which includes in-semester and end semester evaluation. Seminars, assignments, and internal examinations are conducted as a part of the in-semester evaluation. In order to ensure the academic success of students and the involvement of parents, PTS meetings are held regularly after the internal examinations. ICT enabled teaching methods are implemented with a view to enhancing the learning process. Powerpoint presentations prove to be quite useful for the students in promoting the effectiveness of the teaching-learning process. Apart from regular courses, Certificate courses are conducted by various departments to enrich the academic output of the students. 15th of every month is the tutorial hour designed with an aim to strengthen the teacher-student relationship as well as to address the grievances of the students. Various clubs like quiz club, reading club, literary club, film club, nature club, women's cell, etc. Function to assist, address, and promote to create a vibrant atmosphere in the college campus. Language lab places an instrumental role in assisting to improve the communicative skills of students. WWS helps excellent students to unravel their hidden potentiality. Remedial teaching is an initiative to enable below-average students to improve their academic performance. SSP helps the weak students to solve their difficulties with regard to their studies as well as to promote their skills. The college pays special attention to maintain a proper feedback system centered on different stakeholders. It collects the opinions of the students, parents, and teaching faculties. Teachers are asked to give their feedback on institution and syllabus to ensure the quality of the same.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Mushroom cultivation	Nil	14/07/2018	30	Cultivation	Techniques of cultivation
MS Office-Basics	Nil	03/07/2018	30	DTP	Computer proficiency
Essentials of spoken English and Grammar	Nil	11/06/2018	30	Interviews, Resume writing	Communicative skill development
Certificate course in	Nil	11/07/2018	30	DTP	Computer skills

Computer
Application

Tally
ERP.9 and
GST

Nil

03/10/2018

41

Accounting

Tax
calculations

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	English language and literature	01/06/2018
BA	Economics	01/06/2018
BCom	Finance and Taxation	01/06/2018
BSc	Botany	01/06/2018
BSc	Chemistry	01/06/2018
BSc	Mathematics	01/06/2018
BSc	Physics	01/06/2018
BA	English language and literature	01/11/2018
BA	Economics	01/11/2018
BCom	Finance and Taxation	01/11/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	English language and literature	04/06/2018
BA	Economics	04/06/2018
BCom	Finance and Taxation	04/06/2018
BSc	Botany	04/06/2018
BSc	Chemistry	04/06/2018
BSc	Mathematics	04/06/2018
BSc	Physics	04/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	149	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
DTP	12/09/2018	48
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Finance and Taxation	81
BA	Economics	68
BSc	Botany	1
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>As a part of self-assessment, a feedback analysis is conducted every year. Feedback is mainly taken from students, parents, alumni and teachers regarding the institution and the performance of teachers. Institution's status is evaluated using certain criteria such as curriculum and design instrumental facilities, teaching and learning evaluation and administrative performance of the institution. The parameter of curriculum assessment includes relevance of the course and syllabus, bridge course, internal assessment facilities provided by career development cell. classroom facilities. The feedback was collected at five levels from students' feedback on teachers, students' feedback on curriculum and infrastructure, teachers' feedback on curriculum and institution, feedback from parents and alumni. The responses were evaluated using grades ranging from A to E. Excellent was attributed to grade A, very good to B, good to C, satisfactory to D and poor performance to E. Regarding the first criterion, institution is strong in bridge course and internal assessment and need to improve the performance of the placement cell. Concerning the second criterion, most of the respondents from the four categories stated that institution is excellent in library facilities followed by recreational facilities and the institution needs to improve in the availability of furniture, sufficient number of rooms, etc. In terms of the third criterion, the institution pursues strong student centric methods and requires improvement in ICT enabled classes, student participation, etc. But, the data show that institution has a poor performance in creation of research ambience. Finally, regarding the governance criterion, the institution is strong in transparency of administration and use of E-sources in governance. At the same time, improvements in club activities are required for the institution. Evaluation of the performance of the teaching faculty is done using different parameters of punctuality, presentation and content, student teacher relationship, space for student opinions, participation of extension activities. Among these variables, we need improvements in space for students' opinion. Evaluation of other variables shows an excellent performance by the teaching faculty and an improvement is needed in terms of space for students' opinions.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Economics	50	599	50
BA	English language and literature	24	229	24
BCom	Finance and Taxation	63	1037	63
BSc	Botany	40	545	37
BSc	Chemistry	40	316	31
MSc	Mathematics	19	249	19
MSc	Botany	13	313	13
MA	Economics	15	229	15
MA	English	15	446	15
MCom	Finance	19	516	19

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	278	81	29	Nil	34

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
63	63	6	5	1	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

College follows a vigorous mentoring system which spans over special mentoring sessions, tutorial hours, WWS as well as SSP. The special mentoring sessions function by allotting teachers to a specific number of students.

The mentor-mentee ratio varies as the number of teachers and the number of students of each department varies. In those sessions, individual students meet the teacher concerned and the time is employed for the advantage of each student. Those individual mentoring sessions which are allotted to zero hours and other free hours help teachers and students to cater to their relationship. By availing extra time and effort, teachers nourish students' inherent talents and help them to be better persons. Students get assistance to manage their education-related queries and problems in those sessions. Tutorial hours are also allotted for students'

mentoring. One specific day (Wednesday) of each month is assigned as a tutorial hour for UG students. In those tutorial hours, tutors of U. G. classes meet their students both individually and in groups to discuss their personal, education-related, and classroom difficulties respectively. In the group mentoring, general etiquettes to be followed inside and outside the classroom are discussed. The difficulties faced by students inside and outside the institution are also addressed and the teachers attempt to resolve those problems after discussing them with the higher authorities. Academic and personal issues are discussed individually with the students and guidance is provided accordingly. In both these mentoring systems, students who need additional support in their curricular and co-curricular activities are asked to consult the teachers concerned and the mentors always try to ensure that the students have got their academic difficulties resolved. Personal issues of students are also discussed and mentors try to resolve those problems after consulting with their parents.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1018	63	1:16

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
58	42	16	Nil	11

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Gangadathan Nair D	Associate Professor	Best Doctoral Research Award
2018	Sri.T.jayaraj	Associate Professor	Associate Professor HOD, Mathematics
2018	Dr.Gangadathan Nair D	Associate Professor	Member, PG Board of studies , Commerce, MG Uty.
2018	Dr. A.R Asok	Associate Professor	Chairman, PG Board of studies , English, MG Uty
2018	Dr.S.V Pradeep	Associate Professor	Member, PG Board of studies , Botany, MG Uty.
2018	Smt.Preethi.K.Pillai	Assistant Professor	Member,UG Board of studies , Mathematics, MG Uty
2018	Dr.Maya T Nair	Assistant Professor	Member,PG Board of studies , Statistics, MG Uty
2018	Smt.Asha S	Assistant Professor	Ph.D
2018	Dr.Prita Pillai	Assistant Professor	Editorial Board Member, Agro India Journal

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	MM	Semester	22/03/2019	29/04/2019
BSc	PH	Semester	22/03/2019	29/04/2019
BSc	CH	Semester	22/03/2019	29/04/2019
BSc	BO	Semester	22/03/2019	29/04/2019
BA	EC	Semester	22/03/2019	29/04/2019
BA	EN	Semester	22/03/2019	29/04/2019
BCom	CM	Semester	22/03/2019	29/04/2019
MA	EC	Semester	10/06/2019	10/10/2019
MA	EN	Semester	10/06/2019	10/10/2019
MCom	CM	Semester	10/06/2019	24/09/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution adopts decentralized and systematic policies for the effective functioning and administration. College council plays a vital role in taking decisions regarding academic as well as developmental activities in the college. College council deploy their responsibilities through several committees headed by a permanent faculty. The college conducts internal examinations and model examinations every semester. Internal assessment system gives the opportunity to evaluate the students. Moreover, it helps the students to ensure continuous learning. Percentage of attendance, submission of assignments, presentation of seminars and test papers determine the distribution of marks. An examination committee headed by a permanent faculty member is responsible for the effective implementation of examination. A systematic time table is prepared and is circulated well in advance regarding the time, date and duration of the examination. Schedule of invigilation duty is circulated among the faculty members prior to examination. Question papers are prepared before hand and required number of copies of question papers are taken from the office. The internal and model examinations are conducted with the same sincerity as that of University examination. Valued answer scripts are given back to the students with suggestions for improvement. An internal mark list is prepared based on their internal and model examination results, attendance and assignments. The internal mark list is given to the students for verification of their marks and redressal of grievances, if any. All the internal forms are verified and signed by concerned faculty in charge, Head of the department and the Principal. Finally, the consolidated mark list is uploaded in the university website by the respective tutors.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The IQAC is in charge of preparing the College Academic Calendar at the commencement of every year. They follow the University Academic Calendar and consider the Departmental Academic Plans to ensure a smooth timeline. Hours required for each subject and teacher is taken into account and adequate instructional hours for the students are also considered. Possible hour losses

are also kept in mind and ample space for extra academic activities is also ensured. The tentative university exam timetable and the college internal exam timetable are also factors that are taken into consideration while preparing the college academic calendar. Schedule of Examinations. Dates for Internal Examinations are marked in the academic calendar so that teachers can finish their portions and students can prepare in advance. Various factors might lead to changes in examination dates but that wouldnt affect the students as they are already prepared in advance. At the beginning of each academic year, a meeting of the HODs presided by the principal discusses and decides on various additions and changes to be made to the academic calendar. Prior to this discussion, HODs would have already had a department level meeting where they would discuss and decide any suggestions to be raised at the meeting with the principal. After the meeting, a timeline is set and teachers are instructed to follow it closely. HODs are entrusted to verify that portions are being completed as expected in the timeline. There are rare instances where examination dates had to be changed and this is done only through an executive council meeting. Working days might be lost due to various factors like floods or strikes but the hour loss is managed by taking additional classes on Saturdays or during after class sessions. Deadlines for assignments and seminars are also declared in advance and their submission and evaluation on time is ensured by the faculty in charge in each department. The college organises various academic and extra academic activities like seminars, workshops, field trips, Industrial visits and forums under various clubs and departmental organisations. To ensure that the CIE process is not disrupted in any manner, all these are properly charted out in the academic calendar and any changes are made in advance after the advice of the Council.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.svrnsscollege.com/program-outcome/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
CM	MCom	Finance	16	13	81.25
EN	MA	English	14	6	42.85
EC	MA	Economics	13	13	100
PH	BSc	Physics	30	22	73.33
MM	BSc	Mathematics	47	43	91.49
CH	BSc	Chemistry	33	18	54.5
BO	BSc	Botany	36	30	83.33
CM	BCom	Finance and Taxation	62	51	82.26
EN	BA	English language and literature	27	19	70.37
EC	BA	Economics	48	38	79.16

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.svrnsscollege.com/student-satisfaction-survey/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	90	KSCSTE	0.08	0
Students Research Projects (Other than compulsory by the University)	90	KSCSTE	0.08	0
Students Research Projects (Other than compulsory by the University)	150	KSCSTE	0.08	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
IPR	IQAC	10/12/2018
Awareness seminar on Non-scalpel Vasectomy	IQAC	19/12/2018
Genetic Modification of Desired Genes CRISPER Technology	Botany	24/01/2019
Deregulation of Petroleum Prices and its Impact on Indian Economy	Economics	20/02/2019
Chemistry in everyday life and future of chemistry in industryprospects	Chemistry	21/02/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nil	NA
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Chemistry	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	English	1	4.10
International	Botany	1	5.37
International	Botany	1	7.58
National	Botany	1	0.39
National	Botany	1	0.24
International	Chemistry	1	1.81
International	Chemistry	1	2.06
International	Chemistry	1	1.79
National	Botany	1	0.39

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Women and Enviro	Gayathri Unnikrishn	Southern Economist	2018	0	SVR NSS College,	Nil

ment: A s ustainable Human Deve lopment Pe rspective	an				Vazhoor	
Human De velopment Index-An I nternation al Comparison	Gayathri Unnikrishn an	Southern Economist	2018	0	SVR NSS College, Vazhoor	Nil
Green Synthesis and charac terization of Gold na noparticle s using epiphytic plants Acampe praemorsa leaves extract and evaluation of their a ntibacteri al activities	Prita Pillai	Internat ional Journal of Researches in Bioscie nces, agri culture and technology	2018	0	SVR NSS College, Vazhoor	Nil
Qualitat ive Phytoc hemical analysis and essential oil extraction of pimenta dioica and it's antib acterial activity	O. Ravitha and Prita Pillai	Indian journal of science and research	2018	0	SVR NSS College, Vazhoor	Nil
Essential oil extraction and prelim inary phyt ochemical screening of leaves extract of Hyptis suaveolens and its an	Reshma Raju and Prita Pillai	Indian Journal of Science and Research	2018	0	SVR NSS College, Vazhoor	Nil

tibacterial activity					
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	9	6	4
Presented papers	2	3	Nil	Nil
Resource persons	Nil	Nil	Nil	2
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Motivation for flood victims, camp at Kangazha	NSS with Kangazha Grama Panchayath	1	12
Flood relief	NSS with Kerala Swachatha Mission	28	154
Swachabharath Internship programme	NSS	2	72
Jack fruit tree planting TIES	NSS in collaboration with Tropical Institute of Ecological Sciences	2	87
Swachatha Survey	NSS in collaboration with the Vazhoor Block Panchayath	2	40
Construction of house and toilet pit	NSS in collaboration with the Vazhoor Grama Panchayath	2	17
Blood Donation camp	NSS with blood donors, Kerala,	2	35

	Kottayam, SH hospital, Kottayam and Lions Club, HDFC bank		
Changathi-survey of the migrant population	NSS with Vazhoor panchayath and kudumbasree mission	2	13
Cancer-myth and reality, awareness class	NSS with vazhoor panchayath and kudumbasree mission	2	100
Compost pit construction at Aymanam UP school	NSS	2	23
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	NSS	Compost pit construction at Aymanam UP school	2	23
Swachh Bharat	NSS with Vazhoor Gramapanchayath	Swachatha hi seva-rally	1	55
Swachh Bharat	NSS	Cheepunkel lake-region-cleaning	2	58
Swachh Bharat	NSS with Aymanam Panchayath	Swachatha-leaflet distribution in Aymanampanchayath	2	87
Swachabharath Internship programme	NSS	Rally with local community	2	72
Green initiative	NSS with Tropical Institute of Ecological Sciences	Jack fruit tree planting	2	87
Swachh Bharat	NSS , collaborating	Swachatha Survey	2	40

	with the Vazhoor Block Panchayath			
Blood donation	NSS with blood donors, Kerala, Kottayam, SH hospital, Kottayam and Lions Club, HDFC bank	Blood donation camp	2	35
Gender issue	Economics Department with Vazhoor grama panchayat	Women status study (Survey data consolidation)	4	66
Green initiative	Economics Department with Vazhoor grama panchayat	Harithbhavana m(Survey and awareness programm in the panchayat)	4	12
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	NA	NA	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nil	NA	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
--	--

0.09

0.09

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Grandha soft	Fully	1.0.0.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	25560	5671028	639	312578	26199	5983606
Reference Books	700	535795	31	34699	731	570494
Journals	4	6600	Nill	Nill	4	6600
CD & Video	Nill	Nill	Nill	Nill	Nill	Nill
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt	Others
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								h (MBPS/ GBPS)	
Existing	45	11	9	0	0	8	12	50	0
Added	0	0	0	0	0	0	0	0	0
Total	45	11	9	0	0	8	12	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
4.96	498964	6.73	674372

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Infrastructural facilities of a college comprises elementary features like building, class rooms, library, play grounds as well as advanced attributes such as ICT enabled class rooms, Language labs, Along with the college library, most of the departments are in possession of department libraries. The functioning of the college library is monitored and supervised by the library committee. Laboratories in the college play an instrumental role in the promotion of research. The Role of Language lab in the promotion of communication skills, especially of the students is very commendable. The major funds which aid in the enrichment and maintenance of infrastructural facilities are from the Management, the PTA, the government (PD, UGC, CPE, etc.) and Minor Research projects. A purchase committee headed by the Principal and convener nominated by the council administer all the purchases made in the campus. While purchasing any product, annual maintenance, contract of warranty is kept as one of the important criterion. Another important forum with regard to the infrastructural development of the institution is the planning board. It plays an important role in ensuring the proper drafting of budgets and proposals for getting financial assistance from various statutory organizations such as UGC, HRD, State Govt. bodies etc. There is a computer lab in the college. An uninterrupted network supply is provided to every Department, the college office and the computer lab. A Photocopy centre is functioning in association with the cooperative society. The college seems to contribute to the fitness of the students by providing a gymnasium. All common seminar halls, auditoriums, audio systems, play grounds, toilets, rest rooms are maintained by PTA and Management. The principal monitors the utilization of these spatial facilities.

<http://www.svrnsscollege.com/wp-content/uploads/2020/07/The-Policy-and-Procedure-for-Maintaining-and-Utilising-Physical-Academic-and-Support-facilities.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Ambily memorial scholarship, Ganitham-91, endow	12	33000
Financial Support from Other Sources			
a) National	Postmatric, Central sector and HWD scholarship	976	1364894
b) International	Nil	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
ASAP	12/02/2019	31	Higher education department
Yoga	11/02/2019	30	Dept. of Indian Languages
SSP	23/10/2018	40	Higher education Department
WWS	17/10/2018	60	Higher education department
NET Coaching	04/10/2018	14	Dept. of Economics
Bridge course	20/08/2018	293	All Departments
Mentoring	13/08/2018	120	Economics department
Remedial coaching	10/08/2018	70	All Departments
PSC Coahing	02/07/2018	163	Dept. of Mathematics
Language lab	11/06/2018	47	. Dept.of English
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	NET coaching, PSC Coaching and career	177	288	5	2

guidance and placement cell

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Marian college, Kuttikkanam, MG Uty. campus, The centre for management and development, MES College, Erumely, G-TEC Group Uty, campus, The centre for Management and Development, MES College, Erumeli,	181	3

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	14	B.Com	Commerce	NSS Hindu college, Changanacherry, St'thomas college, Ranni, St'thomas College, Pala, SB College, Changanaherry	M.Com

2019	15	B.Sc	Mathematics	SVR NSS College, Vazhoor BVM Holy Cross College, Cherpunkal St. Thomas College, Thrissur	M.Sc Mathematic, MA Malayalams
2019	9	B.Sc	Physics	St'thomas college, Pala, NSS Hindu College, Changanacherry	M.Sc Physics
2019	4	B.Sc	Botany	St. Thomas college, Pala, SD College Kanj rappally, SVR NSS College vazhoor, St. Josephs college Bangalore	M.Sc Botany
2019	8	BA	Economics	SVR NSS College, Vazhoor	MA Economics
2019	1	BA	Economics	St'thomas college, Pala	B.Ed
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	5
SET	1
GATE	1
Any Other	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports	Institutional	210
Cultural	Institutional	710
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NA	Nil	Nil	Nil	Nil	NA
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

SVR NSS College Theerthapaadapuram is an aided college under Mahatma Gandhi University. It is a premier higher education institution owned by The Nair Service Society and constructed with the vision of providing education to the rural poor. The college strictly follows the regulations of the State, UGC and MG University in all its administrative, academic and admission procedures. As per the current regulations, students are recognised as active stakeholders of the academic system and are therefore given representational status in the activities of the college. Every year, representatives of the students are selected through elections following the regulations of the university. Merit, competency and attendance are taken as the basic standard for selecting the contestants. Two students are elected from each class allowing one representative for males and one representative for females. From these elected representatives, the executive panel is elected. Teachers are given charge to assist and monitor the activities of the elected student committee. Once the Student Council is formed, they are given the charge to co-ordinate and execute various academic, extra academic and co-curricular activities under the supervision of the faculties of the college. Parallel to the student's council, there are student representatives running various Curricular and Co-Curricular bodies. Students are elected from each class to run such academic bodies under the supervision of teachers who are in charge of these bodies. Class representatives from each class of the concerned departments are given charge of organising and executing intra department programmes. Teacher coordinators and student representatives together form planning bodies for general programs of the college. Interference of mainstream politics have been prohibited within the campus following the ruling of Honourable High Court banning students politics. Diplomatic moves are made to ensure political interference and students are encouraged to raise their demands freely, thus negating the requirement of political groups. Giving students an opportunity to be the part of administrative bodies along with Academic and extra academic bodies have helped in improving the relationship between students and faculties and thereby preventing political interference. The Internal Committee proposed by the UGC is mandatory and we have ensured the presence of student representatives from both UG and PG level. Mandatory bodies like the Women's Cell, Equal Opportunity Cell, NSS, NCC units etc are also constituted with required representation from students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

22000

5.4.4 – Meetings/activities organized by Alumni Association :

Four department level alumni meetings: 1. Department of economics on 08-12-2018, Saturday and 23-02-2019 Saturday. 2. Department of Botany on 23-03-2019. 3. Department of Mathematics on 19-05-2019. 1990 B.Sc Mathematics and 1991 M.A Economics batches extend their support by giving endowments to the meritorious students in the respective departments.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

SVR NSS college encourages decentralisation in management ensuring participation of all the faculties in both academics and governance. The following are two of the best examples. All the academic activities of the college is monitored by committees at the interdepartmental and intradepartmental level. The College Level Monitoring Committee (CLMC) is the upper body and Department Level Monitoring Committee (DLMC) is our lower body. The CLMC is constituted of all the Head of the Departments and is chaired by the Principal and organised under a convener. The DLMC is constituted of the teachers in a department and is chaired by the HOD and organised by a convener. Academic activities like division of syllabus, timetable arrangement, examinations, valuations etc are discussed and decided within the DLMC as instructed from the CLMC. Once each DLMC prepares their report, it is submitted to the CLMC for discussions and approval. If changes are required, HODs are given instructions which are handed down to their particular DLMC and the required action is taken and reported via the same channel. The DLMC is expected to meet at least twice a semester and the CLMC is expected to convene at least thrice every semester. Another example of decentralised management is the functioning of our purchase committee. As our college is under the MG University, we receive funds from various bodies of the government and UGC. Handling and distribution of these funds are carried out by bodies like the college council, planning board, IQAC, UGC Committee, purchase committee. These committees are constituted by HODs and teachers and are presided over by the principal. Proposal invitations are discussed within the committees ensuring complete transparency in the management of funds. HODs present a report on the requirements for their department after discussions with their staff. Decisions to utilize the allocated funds feasibly in accordance to the submitted proposals is taken in the presence of management representatives, planning committee and UGC committee. After detailed discussions, a final list of actions to be taken and funds to be provided is made in an order of priorities. After ratification, the list will be forwarded to the purchase committee. The purchase committee then convenes its own meetings and gives its report following government regulations under the monitoring of the IQAC. Tenders are given in newspapers after submissions and approval following government and UGC regulations. Tenders with most competent rates and superior quality are listed and put for a final discussion and approval. The purchase committee monitors the procedures throughout to ensure that the tender agreements are compiled with the delivery of items

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
---------------	---------

<p>Research and Development</p>	<p>The college has a Research and Promotion Council working promptly to ensure the progress in research area. In the year 2018-19, our faculties have five book chapters, five published papers, one book chapter five national publications and six International publications. The Department of Botany and The Department of Chemistry have one faculty each who got awarded Doctorate in this period. Every department is entrusted with forming an internal committee to report on the progress of their research wing. Meetings are held within the departments and reporting is done in a common meeting of representatives</p>
<p>Examination and Evaluation</p>	<p>Our system of evaluation involves a two tier system. There is an internal assessment in the form of continuous evaluation in which the performance of the students throughout a period of time is evaluated. This includes the performance of the students in the class, participation in extra academic activities, performance in seminars and presentation of projects and assignments. The final results of Internal evaluation are uploaded to the university site out of 20 marks. The external examination is conducted by the university in a common centralised examination. Valuation of the same is done under university supervision in centralised evaluation camps. For science subjects there are lab examinations supervised by external examiners provided by the university.</p>
<p>Teaching and Learning</p>	<p>Colleges under M.G University are provided with a set syllabus and our role is to ensure completion of the same within the given time. Each department forms an internal committee to divide the syllabus and allot portions evenly. A timetable is made according to DD rules and teachers in charge of each paper are asked to maintain a teaching plan. Our university system demands the students to participate in the teaching process by taking seminars on topics within the syllabus. Seminar portions are allotted to the students and teachers are given charge of supervising seminars and they are given marks according to their performance.</p>

<p>Curriculum Development</p>	<p>In our University system, curriculum Development is done by the University. University has a board of selected members selected from various colleges. The university board of studies include three of our faculties. In the college it is decided by college council and the departments concerned. The institution functions in accordance with the academic programme and curriculum supervised by MG University. Before the beginning of every semester teaching plans are prepared by the faculty members based on the academic calendar. This helps in effective execution and finishing classes within the available period.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>Our college has a well equipped library with adequate infrastructure. There are 26260 textbooks, 700 Reference Books and 6 journals available for students. Apart from the college library, each department maintains a Department Library which includes reference books related to the discipline. The college literary club functions along with the college library to promote reading and critical discussions among the students. There is 2 number of ICT enabled classrooms in the college. The Department of English is provided with a Language Lab as a space for improving language skill among the students. There are 33 number of Classrooms, one seminar hall, one auditorium etc.</p>
<p>Human Resource Management</p>	<p>Human Resource Management in our college is under the supervision of the HRD Cell in the management . HRD cell organises induction classes for staff and students to ensure awareness on the criteria. Appointments, promotions and other related affairs are done on a purely merit basis and in concurrence with the University, Government rules and UGC, 2016 resolution.</p>
<p>Industry Interaction / Collaboration</p>	<p>The college organised an industrial visit for the students under the guidance of The Department of Chemistry to Rubber research Institute and Travancore Cochin Chemicals. Our college is situated in a village where the major crop is Rubber. A large number of our students come from families depending on the Rubber industry, but the new generation is unaware of the process behind the</p>

	conversion of latex into useful products. The intention behind these industrial visits was to familiarise our students with the process of making the chemical compounds that are part of their everyday lives.
Admission of Students	Admission in our college follows the guidelines of the state and university. The University follows a single window Centralized Admission Process (CAP) in which allocation of courses and seats are done online. As per the Govt/University rules 50 seat are on merit basis, 20 for SC/ST, 20 Management quota and 10 community quota. Except for management and community seats, the application procedure is done directly through the university portal. Faculties from the departments and office provide assistance when required for students during the time of admissions.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	Salary related matters is done through SPARK.
Student Admission and Support	Centralised Admission Process both for UG and PG. followed by the university. Once the students gets admission in our college, we cross check and verify their certificates and provide them with technical assistance. For student support programmes like attendance, TC etc is doing through Edu-cloud software. The student scholarship transactions is done throug online and scholarship amount is directly transferred to the beneficiarys account.
Planning and Development	the academic calendar for each semester is prepared in advance and uploaded to the college website.
Administration	The forthcoming events like workshops, seminars etc are announsed in the college website and uploaded the details immediately as the programme is over. Official whatsapp group of faculties is is maintained to communicate quickly among Principal and faculties. Fully automated College library is working under the charge of librarian. Grandha software is used in the library.
Examination	internal examinations are conducting

systematically by the internal examination committee. The Internal marks are uploaded in the university internal mark portal. Internal marks are prepared as soft copies and are saved for future reference. Each department maintains question bank to help the students.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NIL	Nil	Nil	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	NAAC acc reditacion criterias and file p reparation s	NAAC acc reditatin criterias and file p reparation s	04/12/2018	06/12/2018	48	4
2018	One day workshop on IPR	NIL	10/12/2018	10/12/2018	38	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation course	1	02/11/2018	29/11/2018	28
Faculty Development Programme	1	07/05/2019	11/05/2019	5
Orientation Course	1	11/02/2019	09/03/2019	28
Faculty Development	1	11/02/2019	20/02/2019	10

Programme				
Refresher course	1	01/12/2018	22/12/2018	21
Orientation Programme	2	02/11/2018	29/11/2018	28
Two week workshop on Research Methodology	2	03/12/2018	17/12/2018	14
Refresher Course	1	27/07/2018	16/08/2018	21
Refresher Course	1	16/07/2018	04/08/2018	20
Orientation course	1	19/06/2018	09/07/2018	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
A cooperative society is functioning inside college for the supply of necessary stationary, Parking facilities - Gymnasium, canteen, Salary advance to both permanent teachers and guest lecturers until their salary is regularized, Free WiFi facility on campus, Maternity Leave	A cooperative society is functioning inside college for the supply of necessary stationary, Parking facilities - Gymnasium, canteen Maternity Leave	A cooperative society is functioning inside college for the supply of necessary stationary, Parking facilities - Gymnasium, canteen, Scholarships for meritorious students as well as to economically backward students, language lab, rest room for girls

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>Internal audit: The college conducts internal annual audit by Chartered Accountant at the management level. Transparency is ensured in every fund transaction and utilisation and audit reports are maintained up-to-date.</p> <p>External Audit: The office of Collegiate Education Deputy Director and office of the Accountant General are entrusted with conducting regular external audit.</p>
--

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil

No file uploaded.

6.4.3 – Total corpus fund generated

3610185

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC
Administrative	No	Nil	Yes	Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

PTA Fund, Bi Annual gathering of parents and teachers,

6.5.3 – Development programmes for support staff (at least three)

1. Directed administrative staff to attend training programme on IT based administration in higher education. 2. Directed administrative staff to attend two day workshop of administrative staff of aided colleges. 3. Introduced edu-cloud software.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Govt. Sanctioned RUSA grant 2. Economic survey of students 3. Student satisfaction survey

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Organic farming	04/08/2018	04/08/2018	29/03/2019	240
2018	Initiative taken to conduct training programmes to enhance the placement of students	08/08/2018	08/08/2018	10/08/2018	60
2018	Presentations regarding the file preparation in the revised accr	04/12/2018	04/12/2018	06/12/2018	52

	editation format and systematic ordering of departmental activities				
2018	One day workshop on IPR	10/12/2018	10/12/2018	10/12/2018	101
2018	Awareness seminar on Non-Scalpel Vasectomy	19/12/2018	19/12/2018	19/12/2018	45
2019	One day seminar on pre-marital counseling	07/03/2019	07/03/2019	07/03/2019	65
2019	Students satisfaction survey	20/03/2019	20/03/2019	27/03/2019	100

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Seminar on Nava samoohika nirmithiyil sthree edapadalukalude pradhanyam	26/09/2018	26/09/2018	200	165
Flood relief	23/07/2018	23/07/2018	60	66
Aids awareness class	01/12/2018	01/12/2018	70	33
Public interaction on personal hygiene	26/12/2018	26/12/2018	97	23
An awareness programme on 'PCOS'	22/12/2018	22/12/2018	60	40

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

All the instruments are regularly serviced, Batteries of UPS are regularly serviced and the damaged ones are replaced, Bio-gas plant installed in canteen provides cooking fuel to canteen, Rain water harvesting system is functioning

well in the campus, A compost pit is constructed to keep the campus clean and eco friendly, Directions are given to students to switch off light and fans after use and reduce the consumption of plastic in the campus. Distributed seedlings to the nearby community to plant trees and plants in the house premises, Organic farming is practicing in the campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	26/12/2018	8	Compost pit	Compost pit construction at PJM UP School	23
2018	2	2	23/07/2018	6	Flood relief	Distribution of relief kits to relief camps in Manarkad Gramapanchayath, SB College, Changanacherry	154
2018	1	1	24/08/2018	8	Cleaning	Cleaning of flood affected houses	102
2018	1	1	09/09/2018	3	Humanitarian activity	Humanitarian work for medical treatment to help the kidney patients with Vazhoor Gramapanch	12

						ayath	
2019	1	1	24/03/2019	5	Changathi survey	Changathi survey on migrant population	13
2019	1	1	18/03/2019	7	Women status study	Women status study data consolidation with Vazhoor Gramapanchayath	66
2018	8	8	12/06/2018	16	Snehapoorvam	Food and cloth distribution at Nasrath Asramam	191

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Handbook	22/08/2018	College Hand book encompasses college prayer song , vision and mission of the college , college dictum , brief history of the college , institutional responsibilities of the students , Teaching and non teaching faculty , programmes of study , College rules , Conduct, dress , behaviour and discipline , Examinations and other student oriented services.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Construction of house and digging of Toilet pit	11/05/2018	11/05/2018	17
Snehapoorvam- Distribution of food and cloth to Narath Asramam rehabilitation centre	12/06/2018	06/03/2019	191
Foot ball fever	06/07/2018	06/07/2018	250

Flood relief	23/07/2018	18/08/2018	154
Humanitarian work for medical treatment to help the kidney patients with Vazhoor Gramapanchayath	09/09/2018	09/09/2018	12
Blood donation camp	10/10/2018	10/10/2018	37
Compost pit construction	26/12/2018	26/12/2018	23
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Global warming and depletion of ecosystems resulting from deforestation is the major concern for humanity in the present times. We are living in a decade where students from around the world are protesting by going on Friday strikes demanding world leaders to take steps to reduce global warming. Our campus is fortunate enough to be in a village with lush green cover. But greenery is receding at an alarming rate and we decided to ensure the involvement of our students in ecological conservation. During the academic year 2018-19, the college decided to focus on environmental replenishment. Conducting seminars and workshops to educate the students on the importance of natural vegetation seemed to be fruitless and we decided to practice than to preach. This resulted in a two way program that went throughout the whole year. On one side, our students raised saplings of various indigenous tree varieties and distributed them among the staff and students and also among the society. As the jack fruit tree was raised to the status of state fruit tree, over one lakh jack fruit tree saplings alone were distributed. IQAC entrusted the N.S.S unit of our college to lead the program from the front and staff and students of the college volunteered in preparing the saplings and providing financial support. On the other side, there was a cleaning mission underway. Protecting the environment requires the removal of non bio-degradable waste materials especially plastic. The students divided themselves into various groups and selected different areas of our locality. They went around collecting plastic wastes and at the same time educated the rural households in segregating, reducing, reusing and recycling plastic. Local self government bodies came to our support by collecting the plastic wastes that we collected and sending them to be properly disposed. The mission started with cleaning the class rooms and campus and then spread to the nearby households and then to the locality.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice-1 Caring Campus Program Goals 1. Identifying students who are financially weak and underprivileged. 2. Creating a culture of caring and sharing among our students and faculty. 3. Uplifting financially weak students to the mainstream of education The majority of the students in SVR NSS college are from rural and agricultural backgrounds. Except for a minority, most of the parents depend on agriculture, daily wage jobs, and low-income businesses to make a living. Higher education is not something that most of families find to be a requirement. The cost of education and the requirement of more earning members in the families used to cause dropouts after schooling. Our institution was found for the purpose of supporting such students and even now, we organise programs to support those who are not able to afford quality education. The college conducts extensive economic surveys among students over fixed

intervals. A detailed questionnaire that includes questions based on family income, income sources, assets, liabilities, type of houses, facilities, etc is prepared. The collected data is analysed and students who are in need of support are identified. Apart from this central process, departments also organise various programs to support students. Snehapoorvam Project. One successful project in this area is the Snehapoorvam program by the Department of Economics. There is a piggy bank in every classroom and students and teachers put at least one rupee each day. Educational types of equipment like books and pens are bought using this money and handed over to students who are worthy of support. Hands Together. Another example of an intradepartmental support program is the Hands Together project in the Department of Mathematics. Students and teachers donate as they can to the money pouch and this amount is later used to support economically weaker students in the department.

Department fund. Apart from the college support projects and departmental projects, departments also maintain a department fund raised from the contribution of the faculties. Money drained through this fund is later handed over as money or in-kind to the students depending on their requirements. NSS Activities. NSS volunteers support the colleges socially committed activities by constructing houses, toilets, building roads, etc for the students as well as for those in the community who require social support. Through the economic survey, one of our students was found to have no electricity in her house.

Steps were taken to raise this issue In front of the authorities in the Panchayat and KSEB. one of our students became benefactors when NSS volunteers came forward to help in completing the construction of house build houses. Many students were provided with learning materials, books, and other educational types of equipments. Best Practice-2 Akshatha. It was the institutions' policy to promote eco-friendly practices and as a part of it, Akshatha - an all-round waste management system was put into practice. It was an all-round waste management practice for two reasons. One, Akshatha was different from regular on-campus eco friendly practices because it was focused on taking eco friendly methods on and off-campus as well. Faculties and students were instructed to be active participants in waste management and reduction in the campus, at their homes, and in the nearby locality. The second reason was that Akshatha gave equal importance to all kinds of wastes including food waste, plastic, solid waste, E-waste etc. Goals 1. Creating Awareness 2. Taking an active role. Instead of teaching the importance of waste management, our institution could provide an opportunity to the students to be active participants in it. 3. Total Participation. Through Akshatha, everyone- Students and Faculties alike- could be brought under one initiative. 4. Waste reduction. Akshatha was a largescale program and therefore ensured that we prevented ourselves from adding more wastes and at the same time removed more wastes from the ecosystem. 5. The greatest success of Akshatha was the involvement of the local community.

Context The campus of SVR NSS Vazhoor is in the lush green background of a village and our management was always keen on maintaining its greenery. But like any other institution hosting over a thousand people every day, we also had to take measures to keep our wastes in check. In recent years, the involvement of more and more technology in the running of the institution had the negative side of increasing the initial waste production. On top of this list was the increase in the quantity of E-waste. A similar increase in the quantity of plastic waste was also becoming a concern. These along with the usual solid and biodegradable waste needed immediate attention and thus the Akshatha program was launched as the best practice of the institution. Initial studies of the program clearly identified that the college was the endpoint and changes had to be made from the initial point if there was to be any success.

So the program was decided to reduce the creation of waste from the initial points like homes and also to manage the waste materials that make their way into our campus. With the success of the program, we could contribute to better waste disposal as well as less waste production. Practice Akshatha- the waste

management practice of the college was implemented through the active involvement and participation of teaching and non-teaching staff, students, and NSS. Various programs at different levels were organized with the objective of creating a waste-free campus. To ensure the effective implementation of the program, a committee of representatives of staff and students was formed. The plastic waste collected from the campus and houses of students and staff was handed over to the Haritha Karmasena of Vazhoor Gramapanchayath. Department of Mathematics volunteered to oversee the project alongside Haritha Karmasena. Swatchata survey was undertaken by Vazhoor Grama Panchayath wards. The survey provided valuable data for identifying areas more prone to the garbage disposal. As part of the "Clean campus, Green Campus" program, a compost pit and covering shed was constructed in the college with the help of NSS volunteers, giving a major boost to the bio-waste management facility on the campus. The collected biodegradable waste was put to proper use with the construction of a biogas plant near the canteen. A survey on the awareness of E-waste for the students was conducted and it showed that most of our students and even some of our faculties had little knowledge on how to deal with E-waste. Therefore an awareness program on E-waste issues and challenges was organized. Mr. Raju, Assistant Director of Thanal (NGO) delivered an excellent lecture on the topic. The physics department volunteered to start an E-waste clinic. This was followed by plans to conduct E-waste audit for each department and office. Collected E-waste shall be handed over to a certified recycler. Like all other programs of under Akshatha, the E-waste management program too will be extended to our local community. Evidence of Success Evidence of Akshatha's success is visible in the changes that have come about in the college. There is no random waste disposal within the campus now. Waste materials are dumped only in the places provided and that too in the bins allotted for each type of waste. A new culture of reducing reusing and recycling has become the normal way of life in the campus and even in all our houses. The program has not only succeeded in managing the waste materials in the college, it has also increased the balance by ensuring less initial waste production. The distribution of cloth bags encouraged the college community to reduce the dependence on plastic bags. A constant link is maintained with the Vazhoor grama panchayat through the involvement of Haritha karma sena in the removal of waste. Moreover, the active participation of students in maintaining an eco friendly green campus has become a part and parcel of our daily campus life. Problems Encountered 1. The most serious issue is regarding the infrastructure and funding of the programs. 2. Storage of the collected plastic and E-waste till the hand over to the collection center. 3. Improper segregation of waste in the beginning stage created problems.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.svrnsscollege.com/best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Social responsibility SVR NSS College Vazhoor was established in 1965 in the village of Theerthapadapuram. The purpose of this institution was delivering the right to proper modern education to the unprivileged sections of the society. This was met not only by providing good academic support, but also by introducing them to their social roles as responsible citizens. The goal of making students socially active and productive was met by designing various programs and activities via different platforms. We made use of NSS and NCC to ensure that we have student volunteers to run the program and guide the students through these programs. Every department is given specific target

areas to focus on. Thus, apart from gaining knowledge, students get to extend a helping hand to the marginalized and downtrodden sections of the community. We also ensure the complete participation of our faculties who work side by side with students in all these programs. This has helped in creating a bond between our staff and students and has also reduced the stress level inside the classrooms. The following are examples of some of the programs. A. Construction of houses. B. Building sewage pits. C. Swachatha Survey. D. Flood Relief. E. Raising money to help Kidney patients. F. Blood Donation Camps. G Public Interaction Sessions. H. Changaathy Survey. (Survey on Migrant Population) I. Cancer- Myth and Reality. Awareness Program. Various activities were conducted by departments as their part in contributing to the program. A. Snehapoorvam - Providing lunch at the rehabilitation center once in a month. B. Woman Status Study of Vazhoor Grama Panchayat. C. Harithabhavanam Survey. D. Sahrudaya - Extending helping hand to Muthuvan Tribal settlement, Munnar. All these programs have helped a lot in promoting service mindedness and boosting social responsibility among our students.

Provide the weblink of the institution

<https://www.svrnsscollege.com/area-of-distinctiveness/>

8.Future Plans of Actions for Next Academic Year

1. Considering the recent trends of growth in the use of technology in the field of education, the college plans to develop more digital presentations to enhance effective teaching.
2. The quality difference in education at the school and college level has become a major concern in the recent years. In-order to tackle this issue, we plan to conduct extension activities at high school/higher secondary school level where it is required.
3. Modern education has spread beyond the walls of classrooms and compounds of the campus to academic circles across colleges and universities. To be a part of this progressive flow, we will conduct more state/ national seminars and workshops with talks and activities in collaboration with university departments and cluster colleges.
4. Our state is in a situation where the number of highly qualified youngsters outnumbers the number of job opportunities possible. This has created a situation of immense competition and our students need guidance and support if they are to compete in the mainstream. The college will design programs to equip the students to face competitive examinations with confidence. Competitions have created a situation where subject scholarship and objective knowledge is not enough to secure a career.
5. All leading institutions are giving importance to the employee's social skills. Provide Interview training and Group Discussion sessions using the Career and Guidance cell.
6. Conducting classes on personality developments and communication skill to met the rising competition.
7. To start enrichment programme for local people by focussing on the improvement of agricultural crops with focus on organic agricultural practice.
8. To bring the attention of more young faculty members to apply for major and minor research projects under various funding agencies of in India and Abroad.
9. Providing more certificate courses and add on courses for our students. Invited lectures of successful alumni from various fields to inspire and create awareness among students on possibilities.
10. Conduct Capability enhancement programmes to equip faculty members with skills to E -content development.
11. Encourage faculty members and students to join online courses SWAYAM to enrich in their own subjects
12. Encourage the students to engage in internship programmes in reputed institutions
13. Encourage teachers and students to publish papers only in indexed journals.
14. Introduce more facilities to address the needs of women students like incinerator, sanitary napkin vending machine etc.
15. Conduct more gender equity and gender sensitization programmes.
16. Implement N-LIST Software in library.
17. To start research department of Botany.
18. Organise value education programmes

